



SAIL

SOP

STANDARD OPERATING PROCEDURE (SOP)

For

**Initiation of Online Exit request under NPS in case
of superannuation**



BRIEF

An exit is defined as closure of individual pension account of the subscriber under National Pension System.

Also note that the exit from NPS and purchase of annuity from empanelled Annuity service provider (ASP) are two separate processes.

It is mandatory for subscribers to purchase annuity scheme from Annuity Service Providers (ASP) empanelled by PFRDA.

Post receipt of the form by ASP and completely satisfying themselves of completeness of the form and KYC requirements, annuity shall be issued to subscriber.

More details on an Annuity service provider and annuity quotes etc. are available on the CRA's website as per link below:

NSDL Link:-

www.npscra.nsdl.co.in/annuity-service-providers.php

Kfintech Link:-

<https://nps.kfintech.com/annuityserviceprovider.aspx>

Before initiating the exit the retiree needs to ensure that his/her updated details (such as PAN, address, contact details, Bank details, nomination details etc.) are registered in his NPS account before initiating withdrawal.

If he wishes to update any registered details, please update online by accessing CRA system or submit Form S2 (**NSDL : Annexure S2 & K-Fintech : Annexure K2**) to your POP. The retiree should fill the form only after updating the required details in the CRA system



Pre-requisite for Exit:

The 10 digit Claim ID is required to initiate Exit request. Claim ID is generated by CRA six months before attaining the age of 60 years in case of Superannuation. The Claim ID is communicated to NPS Subscribers through SMS/email alerts by CRA.

At the time of initiating superannuation exit request in CRA, the Claim ID gets auto-populated in online exit request.

Further, the Subscriber User should ensure the following before initiating Exit request:

- ✓ Verify your details such as address, contact details, Nomination details etc. registered in the CRA system and update, if required.
- ✓ Your PAN is registered in your NPS account.
- ✓ Your NPS account is FATCA compliant – Exit from NPS is not allowed if Subscriber is not FATCA- compliant.
- ✓ Updated Bank details are available in your NPS account.

Steps to initiate online Exit request in CRA System by Subscriber

CRA links (For Online exit initiation)

<https://cra-nsdl.com/CRA/>

<https://enps.kfintech.com/login/login/>

Subscriber needs to login to his/her respective NPS account as per his CRA and initiate the online withdrawal process.

Here we have taken example of NSDL Online Exit request.

The process will be similar for Kfintech CRA.



Exit Mechanism through NSDL

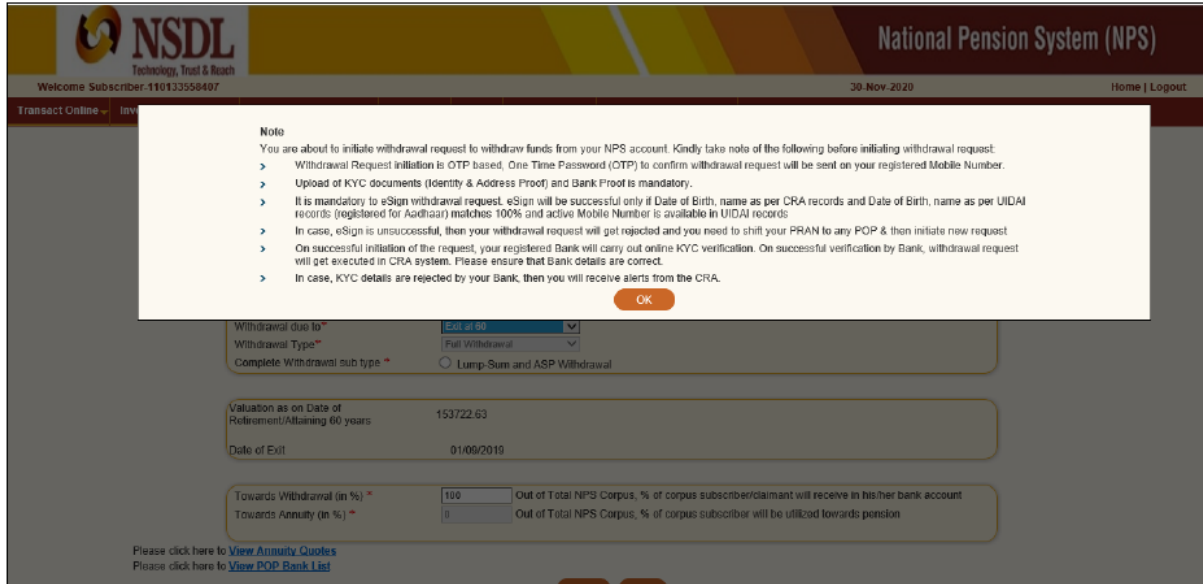
Subscriber needs to login to CRA system www.cra-nsdl.com with PRAN as User ID & Password as given below in **Figure 1**

Figure 1

Subscriber needs to click on Menu **“Exit from NPS”** and select Sub-Menu **“Initiate Withdrawal Request”** as given below in **Figure 2**.

Figure 2

At this stage, Subscriber needs to select Withdrawal type as “Exit at 60” from the Drop down menu. The System will display a Pop-up message after selecting Withdrawal Type as “Exit at 60” as shown below in **Figure 3**.



NSDL
Technology, Trust & Reach

Welcome Subscriber: 110133556407

20 Nov. 2020

Home | Logout

Transact Online > Inv

Note
You are about to initiate withdrawal request to withdraw funds from your NPS account. Kindly take note of the following before initiating withdrawal request.

- > Withdrawal Request initiation is OTP based, One Time Password (OTP) to confirm withdrawal request will be sent on your registered Mobile Number.
- > Upload of KYC documents (Identity & Address Proof) and Bank Proof is mandatory.
- > It is mandatory to eSign withdrawal request. eSign will be successful only if Date of Birth, name as per CRA records and Date of Birth, name as per UIDAI records (registered for Aadhaar) matches 100% and active Mobile Number is available in UIDAI records.
- > In case, eSign is unsuccessful, then your withdrawal request will get rejected and you need to shift your PRAN to any POP & then initiate new request.
- > On successful initiation of the request, your registered Bank will carry out online KYC verification. On successful verification by Bank, withdrawal request will get executed in CRA system. Please ensure that Bank details are correct.
- > In case, KYC details are rejected by your Bank, then you will receive alerts from the CRA.

OK

Withdrawal due to:

Withdrawal Type*:

Complete Withdrawal sub type: Lump Sum and ASP Withdrawal

Valuation as on Date of Retirement/Attaining 60 years: 153722.63

Date of Exit: 01/09/2019

Towards Withdrawal (in %): Out of Total NPS Corpus, % of corpus subscriber/claimant will receive in his/her bank account

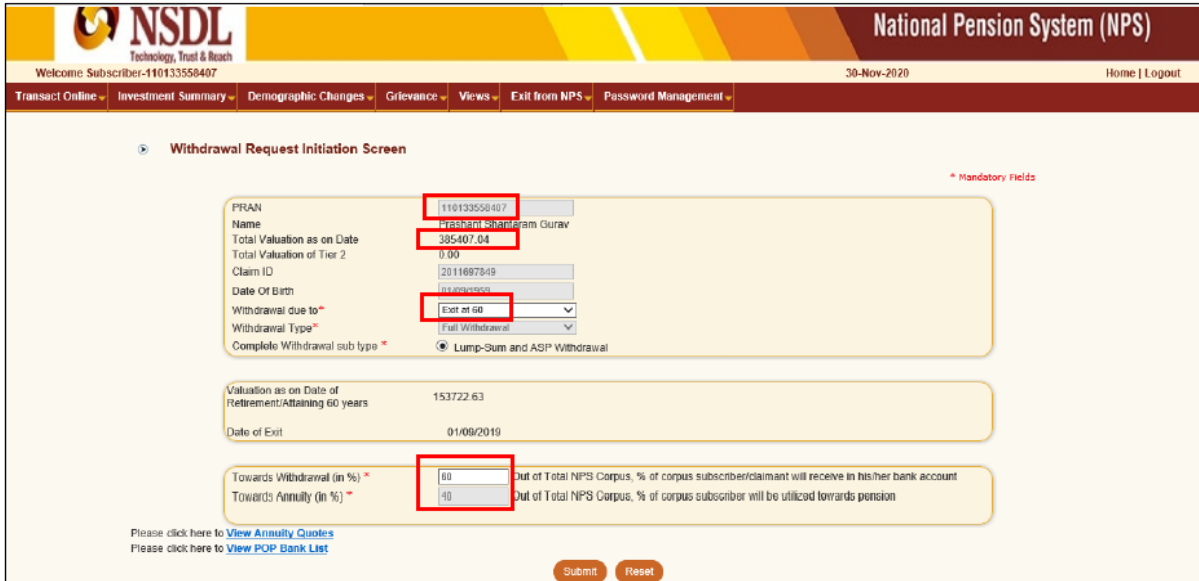
Towards Annuity (in %): Out of Total NPS Corpus, % of corpus subscriber will be utilized towards pension

Please click here to [View Annuity Quotes](#)
Please click here to [View POP Bank List](#)

Figure 3

AT this stage, Corpus of the Subscriber as on Date of Exit is displayed at the field "Valuation as on Attaining 60 years" which helps Subscriber to identify whether he is eligible for complete withdrawal or not. Further, corpus of the Subscriber as on date is also displayed at the field "Total Valuation as on Date". If request is initiated prior to Attaining 60 years of age then value displayed at field "Valuation as on Date of Attaining 60 years" and "Total Valuation as on Date" will be same.

Subscriber needs to provide withdrawal fund allocation percentage. In case corpus is greater than Rs. 5 Lakh, then percentage towards Lump sum is displayed as 60% and percentage towards annuity as 40%. The Subscriber can also utilized more than 40% pension wealth for annuity, as per his/her choice. In case corpus is less than or equal to Rs. 5 Lakh, then percentage towards Lump sum is displayed as 100% and percentage towards Annuity as 0%. Subscriber can view Bank-POP List by clicking on the link "View POP Bank List". Please refer below **Figure 4**.



NSDL
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Welcome Subscriber-110133558407

National Pension System (NPS)

30-Nov-2020 Home | Logout

Transact Online | Investment Summary | Demographic Changes | Grievance | Views | Exit from NPS | Password Management

Withdrawal Request Initiation Screen

* Mandatory Fields

PRAN: 110133558407
 Name: Prashant Shyamram Gurav
 Total Valuation as on Date: 385407.04
 Total Valuation of Tier 2: 0.00
 Claim ID: 2011687849
 Date Of Birth: [Redacted]
 Withdrawal due to: Exit at 60
 Withdrawal Type: Full Withdrawal
 Complete Withdrawal sub type: Lump-Sum and ASP Withdrawal

Valuation as on Date of Retirement/Attaining 60 years: 153722.63
 Date of Exit: 01/09/2019

Towards Withdrawal (in %): 80
 Towards Annually (in %): 10

Please click here to [View Annuity Quotes](#)
 Please click here to [View POP Bank List](#)

Submit Reset

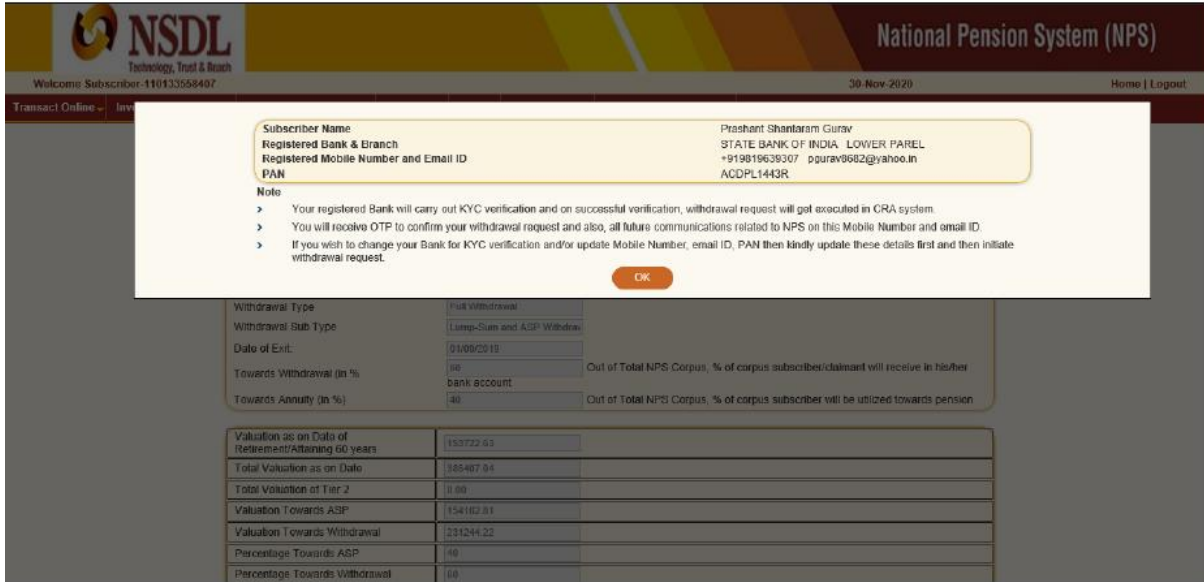
Figure 4

In above **Figure 4**, the Subscriber is required to Click on "**Submit**" button. On clicking 'Submit' button, system will validate whether:

- Complete Bank details along with IFS Code are available in CRA records
- Subscriber's Bank is registered as empaneled Bank-POP in CRA system
- Mobile Number and Email ID are registered in CRA
- PAN is available in PRAN
- PRAN is FATCA compliant wherever applicable

If any of the above details are not available then, the Subscriber will not be allowed to initiate exit request. The relevant message will be displayed to the Subscriber

If all details mentioned above are available then, a Pop-up message will be displayed to the Subscriber. The Pop-up message will contain Existing bank details along with Mobile Number, email ID and PAN of the Subscriber. If details are correct, Subscriber needs to click on OK button to proceed further. Kindly refer below **Figure 5**.



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Welcome Subscriber-11013355407

National Pension System (NPS)
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Subscriber Name: Prashant Shantaram Gurav
Registered Bank & Branch: STATE BANK OF INDIA, LOWER PAREL
Registered Mobile Number and Email ID: *919819639307 pgurav9682@yahoo.in
PAN: ACDPL1443R

Note

- > Your registered Bank will carry out KYC verification and on successful verification, withdrawal request will get executed in CRA system.
- > You will receive OTP to confirm your withdrawal request and also, all future communications related to NPS on this Mobile Number and email ID.
- > If you wish to change your Bank for KYC verification and/or update Mobile Number, email ID, PAN then kindly update these details first and then initiate withdrawal request.

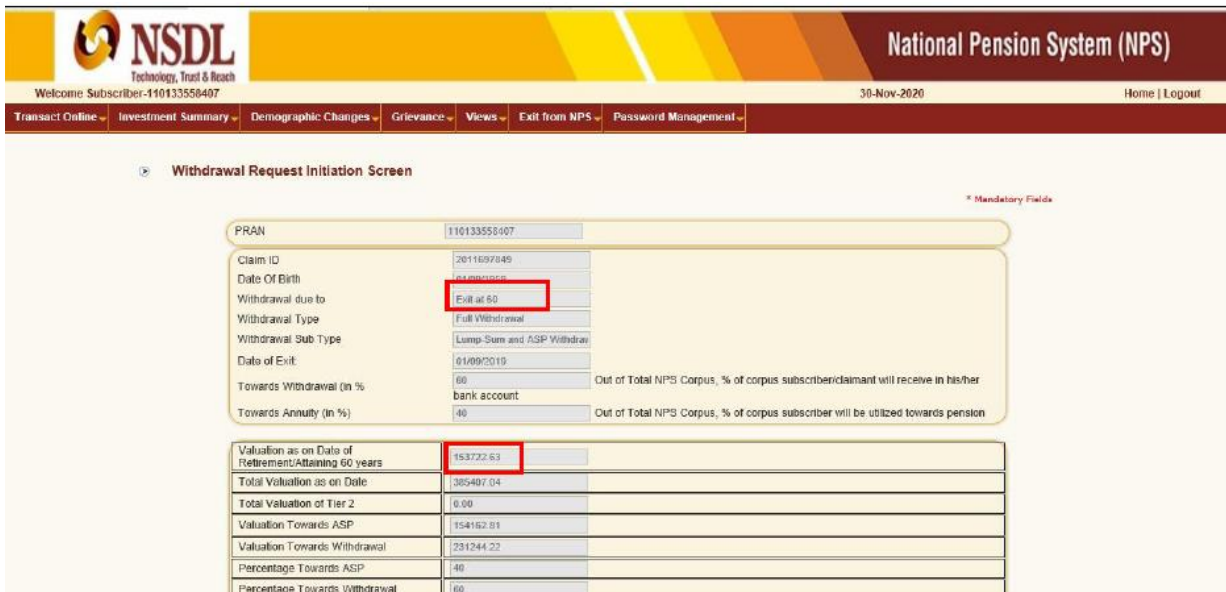
Withdrawal Type: Full Withdrawal
Withdrawal Sub Type: Lump-Sum and ASP Withdra...
Date of Exit: 01/09/2019
Towards Withdrawal (in %): 60 Out of Total NPS Corpus, % of corpus subscriber/claimant will receive in his/her bank account
Towards Annuity (in %): 40 Out of Total NPS Corpus, % of corpus subscriber will be utilized towards pension

Valuation as on Date of Retirement/Attaining 60 years	153722.63
Total Valuation as on Date	365407.04
Total Valuation of Tier 2	0.99
Valuation Towards ASP	154162.91
Valuation Towards Withdrawal	231244.22
Percentage Towards ASP	40
Percentage Towards Withdrawal	60

Figure 5

At this stage, Subscriber needs to select his/her Marital Status. If Subscriber is Married & Spouse is alive, then Subscriber needs to enter Spouse Name, Spouse Gender, Spouse DOB etc. Similarly, the Subscriber needs to capture other family member's details.

Then Subscriber needs to select Annuity Service Provider (like LIC, SBI, HDFC Life etc.) from the drop down list. List of the Annuity Service providers is displayed on the basis of Age and Corpus of the Subscriber. Further, Subscriber needs to select Annuity Scheme. List of Annuity Schemes is displayed on the basis of Marital Status of the Subscriber. Subscriber needs to select Annuity Frequency from the drop down menu. Please refer below **Figure 6**.



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Welcome Subscriber-11013355407

National Pension System (NPS)
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Withdrawal Request Initiation Screen

* Mandatory Fields

PRAN: 11013355407

Claim ID: 2011697049

Date Of Birth: 04/09/1988

Withdrawal due to: **Exit at 60**

Withdrawal Type: Full Withdrawal

Withdrawal Sub Type: Lump-Sum and ASP Withdra...

Date of Exit: 01/09/2019

Towards Withdrawal (in %): 60 Out of Total NPS Corpus, % of corpus subscriber/claimant will receive in his/her bank account

Towards Annuity (in %): 40 Out of Total NPS Corpus, % of corpus subscriber will be utilized towards pension

Valuation as on Date of Retirement/Attaining 60 years	153722.63
Total Valuation as on Date	365407.04
Total Valuation of Tier 2	0.99
Valuation Towards ASP	154162.91
Valuation Towards Withdrawal	231244.22
Percentage Towards ASP	40
Percentage Towards Withdrawal	60

Date of NAV	16/07/2020
Marital status *	Married
Spouse Alive *	Alive
Spouse Gender*	Female
Spouse First Name*	PRAJAKTA
Spouse Middle Name	PRASHANT
Spouse Last Name	GURAV
Spouse DOB*	07/11/1963 (dd/mm/yyyy)
Spouse PAN	
Mother Alive	Select
Father Alive	Select
Child 1 Alive	Select
Child 2 Alive	Select
Child 3 Alive	Select
Pension Frequency *	Monthly


ASP Names *	Life Insurance Corporation of India
Scheme Names*	Annuity payable for life with 100% annuity payable to spouse on death of annuitant

Beneficiary Name * Prashant Shantaram Gurav
 Relation with Subscriber * Self

[Click here for ASP Quotes](#)

Figure 6

At this stage, various options selected along with existing address is displayed to the Subscriber. Also option is available to the Subscriber to provide Maiden Name (only in case of female Subscriber) and CKYC Number. However, these two fields are non-mandatory. Please refer below **Figure 7**.



National Pension System (NPS)

Welcome Subscriber 110133558407 30-Nov-2020 Home | Logout

Transact Online
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Withdrawal Request Initiation Screen

Subscriber Details

PRAN	110133558407
Subscriber Name	Prashant Shantaram Gurav
Claim ID	2011697049
Date Of Birth	01/09/1959
Subscriber Gender	Male
Maiden Name	<input type="text"/>
CKYC Number	<input type="text"/>
Marital status	Married
Spouse Alive	ALIVE
Spouse Gender	Female
Spouse Name	PRAJAKTA PRASHANT GURAV
Spouse DOB	07/11/1963
Spouse PAN	
Entity Reg. No.	6396950
Withdrawal due to	Exit at 60
Withdrawal Type	Full Withdrawal
Date of Exit	01/09/2019
Towards Withdrawal(in %)	60
Towards Annuity(in %)	40

ASP Withdrawal Details



Spouse DOB	07/11/1963
Spouse PAN	
Entity Reg. No.	6396950
Withdrawal due to	Exit at 60
Withdrawal Type	Full Withdrawal
Date of Exit	01/09/2019
Towards Withdrawal(in %)	60
Towards Annuity(in %)	40

ASP Withdrawal Details

Amount to be invested in Annuity	154162.81
Name of ASP	
Scheme	Annuity payable for life with 100% annuity payable to spouse on death of annuitant
Beneficiary Name	Prashant Shantaram Gurav
Relation with Subscriber	Self

Subscriber Correspondence Address

Father's Name	VENWVEDDY
Address 1	#301 15 TH BLOCK
Address 2	HERITAGE ESTATE
Address 3	YELAHANKA
City	BANGALORE
Pin	560064
State	Karnataka
Country	India

Figure 7

At this stage, existing bank details of the Subscriber along with Mobile Number, email ID and PAN of the Subscriber are displayed. Subscriber needs to click on "Confirm" button to proceed further. Please refer below Figure 8.

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National Pension System (NPS)
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Withdrawal Request Initiation Screen

Subscriber Details

PRAN	110133558407
Subscriber Name	Prashant Shantaram Gurav
Claim ID	2011697049
Date Of Birth	01/09/1959
Subscriber Gender	Male
Maiden Name	
CKYC Number	
Marital status	Married
Spouse Alive	ALIVE
Spouse Gender	Female
Spouse Name	PRAJAKTA PRASHANT GURAV
Spouse DOB	07/11/1963
Spouse PAN	
Entity Reg. No.	6396950
Withdrawal due to	Exit at 60
Withdrawal Type	Full Withdrawal
Date of Exit	01/09/2019
Towards Withdrawal(in %)	60
Towards Annuity(in %)	40

Subscriber Bank Details

Spouse PAN	
Entity Reg. No.	6396950
Withdrawal due to	Exit at 60
Withdrawal Type	Full Withdrawal
Date of Exit	01/05/2019
Towards Withdrawal(in %)	60
Towards Annuity(in %)	40

Subscriber Bank Details

Transaction Type *	Electronic
Bank Account Number	123456789
Bank Name	STATE BANK OF INDIA
Bank Branch	LOWER PAREL
Bank Address	KAMALA MILLS
Bank Address Pin	400092
Bank IFS Code	SBIN0000999
Bank MICR Code	560002053
Mobile No	+919819839307

Note : You will receive One Time Password (OTP) on Mobile Number to confirm your withdrawal request.

Alternate Phone No	
Email ID	pgurav8682@yahoo.in
PAN	ACDPL1443R
Aadhaar No	

Figure 8

At this stage, existing nomination details of the Subscriber are displayed. **Subscriber needs to click on "Edit" button to enter Nominee address.** If required, Subscriber can add/update nominee details. Please refer below **Figure 9**.


National Pension System (NPS)

Welcome Subscriber-110133558407
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Withdrawal Request Initiation Screen

Subscriber Details


PRAN	110133558407
Subscriber Name	Prashant Shanlaram Gurav
Claim ID	2011897849
Date Of Birth	01/09/1966
Subscriber Gender	Male
Maiden Name	
CKYC Number	
Marital status	Married
Spouse Alive	ALIVE
Spouse Gender	Female
Spouse Name	PRAJAKTA PRASHANT GURAV
Spouse DOB	07/11/1963
Spouse PAN	
Entity Reg. No.	6390950
Withdrawal due to	Exit at 60
Withdrawal Type	Full Withdrawal
Date of Exit	01/05/2019
Towards Withdrawal(in %)	60
Towards Annuity(in %)	40

Nominee Details			
TIER 1 Details			
Nominee Serial Number	1	Nominee Address 1	301 15 TH BLOCK
Nominee Name	NEELA M GADDIKERI	Nominee Address 2	HERITAGE ESTATE
Nominee Date of Birth	01/06/1984	Nominee Address 3	YELHANKA
Nominee Relation	WIFE	Nominee City	BANGALORE
Nominee Major/Minor	MAJOR	Pin	560064
Nominee Guardian Name		State	Karnataka
Nominee Guardian DOB		Country	India
Nominee Share	100 %	Alternate Contact No.	
Mobile No			
Email ID			

TIER 2 Details			
Nominee Serial Number	1	Nominee Address 1	301 15 TH BLOCK
Nominee Name	GADDIKERI NEELA M	Nominee Address 2	HERITAGE ESTATE
Nominee Date of Birth	01/06/1984	Nominee Address 3	YELHANKA
Nominee Relation	WIFE	Pin	560064
Nominee Major/Minor	MAJOR	City	BANGALORE
Nominee Guardian Name		State	15
Nominee Guardian DOB		Country	IN
Nominee Share	100 %	Alternate Contact No.	
Mobile No			
Email ID			

Figure 9

Subscriber can enter maximum of three nominees. Subscriber needs to click on "Add" button to add more than one nominee. After entering nominee details and/or address details, Subscriber needs to click on "Confirm" button to proceed further. Please refer below **Figure 10**.


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Nominee Details

Tier 2 nominees same as Tiert

Tier 1 Details

Nominee 1

First Name *	[PRAJAKTA]	Middle Name	[PRASHANT]
Date of Birth	[dd/mm/yyyy]	Relationship *	[WIFE]
Percentage Share *	[100] %	Major/Minor *	[Major]
Guardian Name *		Guardian Date of Birth	[dd/mm/yyyy]
Guardian Middle Name		Guardian Last Name / Surname	

Nominee Address:

Address 1 *	Address 2	Address 3
[301 15 TH BLOCK]	[HERITAGE ESTATE]	[YELHANKA]
Pin Code *	City *	State *
[400015]	[MUMBAI]	[Maharashtra]
Country *	Mobile No	Alternate Contact No.
[India]		

Email ID []

Figure 10

At this stage, Declaration Page is displayed to the Subscriber. Subscriber needs to select from the drop down menu whether he is politically exposed person, related to politically exposed person and history of conviction under criminal proceedings.

Further, Subscriber needs to select Declaration. After selection of declarations, Subscriber needs to click on "Confirm" button. Please refer below **Figure 11**.



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National Pension System (NPS)
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Withdrawal Request Initiation Declaration Screen

Are you a Politically Exposed Person

Are you related to a Politically Exposed Person

Do you have any history of conviction under any criminal proceedings in India or Abroad

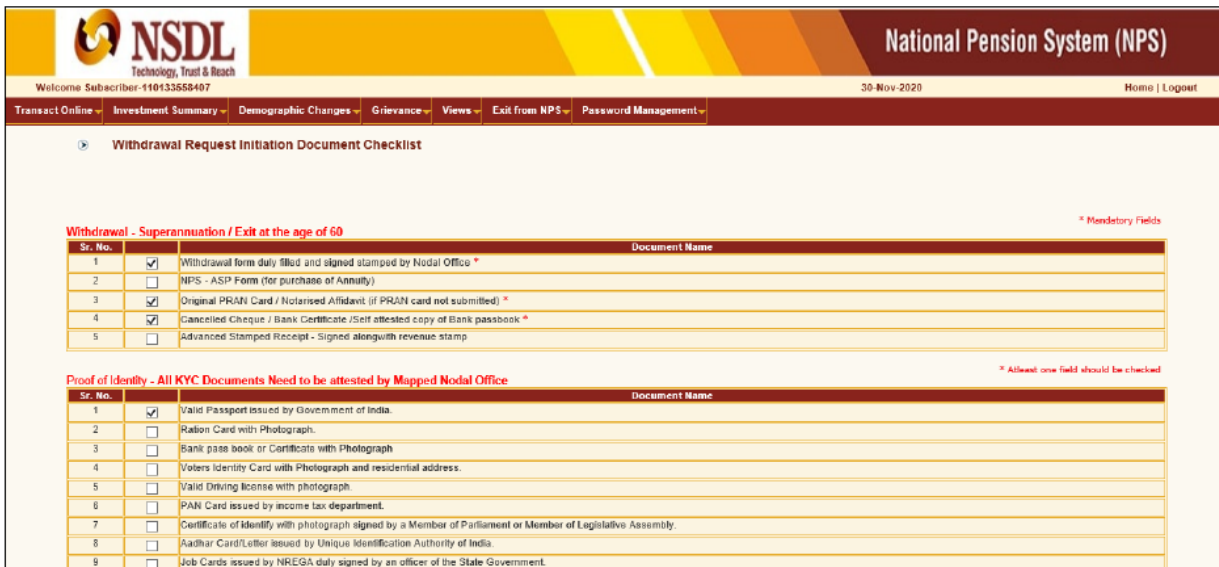
Declaration by the Subscriber*:
I hereby declare and state that all the personal details provided by me in the form above are true and correct to the best of my knowledge. I also agree that NPS Trust / CRA shall not be held responsible for any losses or delays that may arise due to provision of incorrect details including details pertaining to bank account by me. Further, I authorize the National Pension System Trust (NPST)/ CRA to share informations pertaining to my withdrawal application with the Annuity Service Providers for facilitating the purchase of annuity in applicable cases as required under NPS.

Declaration by the Subscriber*:
1. I hereby declare that the foregoing statements and informations have been given by me after fully understanding the questions and the annuity options and the same are true, accurate and complete in every manner and respects and that I have not withheld or omitted to give any material information. I understand and agree that the statements in this proposal constitute warranties. I do hereby agree and declare that these statements and the declaration shall be the basis of the contract of insurance between me and Annuity Service Provider (Company) and that if there be any misstatement or suppression of material information or if any untrue statement is contained therein or in case of fraud by me, which comes to the knowledge of the company at any future point of time, this said contract shall be treated as per provisions of Section 45 of the Insurance Act 1938 or any other applicable provisions as amended from time to time.
2. I also understand and agree that the company shall additionally levy or recover all the applicable taxes like service tax, surcharges, cess etc. from the premiums which are necessitated by various enactments of central and/or state legislatures from time to time.
3. I understand that the contract will be governed by the provisions of the Insurance Act 1938, and other applicable laws in India and that the contract will not commence until a written acceptance of this proposal is issued by the company and that the benefits under the policy shall be subject to the terms and conditions contained in the contract. I also agree that the amount held in proposal/policy deposit shall not earn any interest.
4. I further state that the product features and terms and conditions of the policy have been thoroughly explained to me and having understood, I consent to the same.
5. I further understand that the first annuity amount would be subject to the actual corpus value to be utilized for purchase of annuity at the time of its issuance.
6. I also acknowledge and agree that the funds will not be returned to me in case I choose to cancel the policy under free look period. These funds will be payable by company directly to any other annuity scheme chosen by me which is authorized and approved under the relevant regulations and applicable rules. Further, no interest will be payable to me on the funds held during this transition period.
7. I hereby authorize company to send information and availing related communication regarding the proposal or existing policy through Email/SMS/Phone Call.
8. I hereby authorize the company to provide me/our details to banks, financial institutions and third party service providers that the company may have tie-ups with, for verification of proposal details and for servicing of policies.

Retired life ka sahara, NPS hamara

Figure 11

At this stage, Document Check List is displayed to the Subscriber. Subscriber needs to tick against Withdrawal Form, Bank Proof and Identity & Address Proof. After selection of document check list, Subscriber needs to click on "Submit" button. Please refer below **Figure 12**.



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National Pension System (NPS)
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Withdrawal Request Initiation Document Checklist

Withdrawal - Superannuation / Exit at the age of 60 * Mandatory Fields

Sr. No.		Document Name
1	<input checked="" type="checkbox"/>	Withdrawal form duly filled and signed stamped by Nodal Office *
2	<input type="checkbox"/>	NPS - ASP Form (for purchase of Annuity)
3	<input checked="" type="checkbox"/>	Original PRAN Card / Notarised Affidavit (if PRAN card not submitted) *
4	<input checked="" type="checkbox"/>	Cancelled Cheque / Bank Certificate /Self attested copy of Bank passbook *
5	<input type="checkbox"/>	Advanced Stamped Receipt - Signed alongwith revenue stamp

Proof of Identity - All KYC Documents Need to be attested by Mapped Nodal Office * Atleast one field should be checked

Sr. No.		Document Name
1	<input checked="" type="checkbox"/>	Valid Passport issued by Government of India.
2	<input type="checkbox"/>	Ration Card with Photograph.
3	<input type="checkbox"/>	Bank pass book or Certificate with Photograph
4	<input type="checkbox"/>	Voters Identity Card with Photograph and residential address.
5	<input type="checkbox"/>	Valid Driving license with photograph.
6	<input type="checkbox"/>	PAN Card issued by income tax department.
7	<input type="checkbox"/>	Certificate of Identity with photograph signed by a Member of Parliament or Member of Legislative Assembly.
8	<input type="checkbox"/>	Aadhar Card/Letter issued by Unique Identification Authority of India.
9	<input type="checkbox"/>	Job Cards issued by NREGA duly signed by an officer of the State Government.

10	<input type="checkbox"/>	Photo Identity card issued by Government Defence, Paramilitary and Police Departments.
11	<input type="checkbox"/>	Ex-Service Man Card issued by Ministry of Defence to their employees
12	<input type="checkbox"/>	Photo credit Card
13	<input type="checkbox"/>	Identity card issued by Central /State government and its Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities and Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council, etc.

Proof of Address - All KYC Documents Need to be attested by Mapped Nodal Office * Atleast one field should be checked

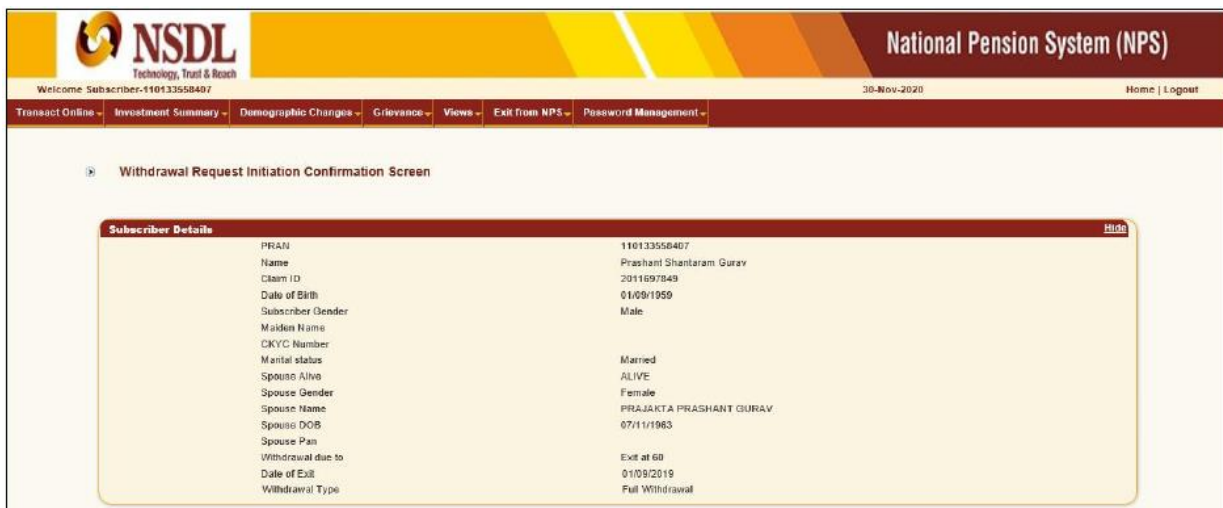
Sr. No.	Document Name
1	<input checked="" type="checkbox"/> Valid Passport issued by Government of India.
2	<input type="checkbox"/> Ration card with photograph and residential address.
3	<input type="checkbox"/> Bank Pass book or certificate with photograph and residential address.
4	<input type="checkbox"/> Voters Identity Card with Photograph and residential address.
5	<input type="checkbox"/> Valid Driving license with photograph and residential address.
6	<input type="checkbox"/> Letter from any recognized public authority at the level of Gazetted officer like District Magistrate, Divisional Commissioner, BDO, Tehsildar, Mandal Revenue Officer, Judicial Magistrate etc.
7	<input type="checkbox"/> Certificate of Identity with photograph signed by a Member of Parliament or Member of Legislative Assembly.
8	<input type="checkbox"/> Aadhar Card/Letter issued by unique identification Authority of India Clearly showing the address.
9	<input type="checkbox"/> Job Cards issued by NREGA duly signed by an officer of the State Government.
10	<input type="checkbox"/> Latest Electricity/Water bill in the name of the claimant and showing the address (Less than 6 months old).
11	<input type="checkbox"/> Latest Telephone bill in the name of the claimant and showing the address (less than 6 months old).
12	<input type="checkbox"/> Latest property/house Tax Receipt (not more than one year old).
13	<input type="checkbox"/> Existing Valid registered lease agreement of the house on stamp paper (in case agreement of the house on stamp paper (in case of rented/leased accommodation).
14	<input type="checkbox"/> Identity card issued by Central /State government and its Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities and Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council, etc.

Figure 12

At this stage, details entered by the Subscriber are displayed for confirmation. **It is mandatory for Subscriber to upload scanned copies of KYC documents (Identity & Address Proof), Copy of PAN, Copy of PRAN Card/ePRAN and Bank Proof for seamless processing of Exit and annuity request.** The Subscriber is required to upload all documents in a single scanned file.

After uploading documents, Subscriber needs to click on "Send OTP" button to receive OTP. OTP will be sent by CRA on registered mobile number. Subscriber needs to enter OTP and click on Submit button to complete initiation process.

Upload of scanned documents is mandatory. Subscriber will be allowed to generate OTP only if scanned documents are uploaded. Further, Subscriber can regenerate OTP by clicking on "Regenerate OTP" button in case OTP is not received. Please refer below **Figure 13**.



Subscriber Details

PRAN	110133558407
Name	Prashant Shantaram Gurav
Claim ID	3041097049
Date of Birth	01/09/1969
Subscriber Gender	Male
Maiden Name	
CKYC Number	
Marital status	Married
Spouse Alive	ALIVE
Spouse Gender	Female
Spouse Name	PRAJAKTA PRASHANT GURAV
Spouse DOB	07/11/1983
Spouse Pan	
Withdrawal due to	Exit at 60
Date of Exit	01/09/2019
Withdrawal Type	Full Withdrawal



सेल SAIL

ASP Withdrawal Details		Hide
Amount to be invested in Annuity	154162.81	
Name of ASP	Life Insurance Corporation of India	
Scheme	Annuity payable for life with 100% annuity payable to spouse on death of annuitant	
Beneficiary Name	Prashant Shantaram Gurav	
Relation with Subscriber	Self	
Frequency	Monthly	

Subscriber Correspondence Address		Hide
Address 1	#301 15 TH BLOCK	
Address 2	HERITAGE ESTATE	
Address 3	YELAHANKA	
City	BANGALORE	
Pin	560064	
State	Karnataka	
Country	India	

Withdrawal Details		Hide
Towards Withdrawal (in %)	60	
Towards Annuity (in %)	40	

Subscriber Bank Details		Hide
Transaction Type	Electronic	
Bank Account Number	123456789	
Bank Name	STATE BANK OF INDIA	
Bank Branch	LOWER PAREL	
Bank Address	KAMALA MILLS	
Bank Address Pin	400002	
Bank IFS Code	SBIN0000099	
Bank MICR Code	560002053	
Mobile No	+919819839307	
Alternate Phone Number		
Email Id	pgurav6602@yahoo.in	
PAN	ACDPL1443R	
Aadhaar No		

Nominee Details				Hide
TIER Details(TIER 2 Details same as TIER 1 Details)				Hide
Nominee Serial Number	1			
Nominee Name	PRAJAKTA PRASHANT GURAV			
Nominee Date of Birth				
Nominee Relation	WIFE			
Nominee Major/Minor	MAJOR			
Nominee Guardian Name		Nominee Guardian DOB		
Nominee Share	100 %			
Nominee Mobile No.				
Nominee Email Id		Nominee Address 1	301 15 TH BLOCK	
Nominee Address 2	HERITAGE ESTATE	Nominee Address 3	YELHANKA	
Nominee City	MUMBAI	Nominee City Pin	400013	
Nominee State	Maharashtra	Nominee Country	India	
Nominee Alternate Contact No.				

Withdrawal Request Declarations			Hide
Sr. No.	Declaration	Response	
1	Are you a Politically Exposed Person	NO	
2	Are you related to a Politically Exposed Person	NO	
3	Do you have any history of conviction under any criminal proceedings in India or Abroad	NO	

Withdrawal Request Document Checklist		Hide
Withdrawal - Normal Exit at the age of 60		
Sr. No.	Document Name	
1	Withdrawal form duly filled and signed/stamped by Nodal Office	
2	Original PRAN Card / Notarised Affidavit (if PRAN card not submitted)	
3	Cancelled Cheque / Bank Certificate / Self attested copy of Bank passbook	

Sr. No.	Document Name
1	Valid Passport issued by Government of India.

Proof of Address

Sr. No.	Document Name
1	Valid Passport issued by Government of India.

Declaration by the Subscriber*:
 I Prashant Shantaram Garav hereby declare and state that all the personal details provided by me in the form as above are true and correct to the best of my knowledge. I also agree that NPS Trust / CRA shall not be held responsible for any losses or delays that may arise due to provision of incorrect details including details pertaining to bank account by me. Further, I authorize the National Pension System Trust (NPST) CRA to share informations pertaining to my withdrawal application with the Annuity Service Providers for facilitating the purchase of annuity in applicable cases as is required under NPS.

Declaration by the Subscriber*:
 1. I hereby declare that the foregoing statements and informations have been given by me after fully understanding the questions and the annuity options and the same are true, accurate and complete in every manner and respects and that I have not withheld or omitted to give any material information. I understand and agree that the statements in this proposal constitute warranties. I do hereby agree and declare that these statements and this declaration shall be the basis of the contract of assurance between me and Annuity Service Provider (Company) and that if there be any misstatement or suppression of material information or if any untrue statement is contained therein or in case of fraud by me, which comes to the knowledge of the company at any future point of time, the said contract shall be treated as per provisions of Section 45 of the Insurance Act 1938 or any other applicable provisions as amended from time to time.
 2. I also understand and agree that the company shall additionally levy or recover all the applicable taxes like service tax, surcharges, cess etc. from the premiums which are necessitated by various enactments of central and/or state legislatures from time to time.
 3. I understand that the contract will be governed by the provisions of the Insurance Act 1938, and other applicable laws in India and that the contract will not commence until a written acceptance of this proposal is issued by the company and that the benefits under the policy shall be subject to the terms and conditions contained in the contract. I also agree that the amount held in proposal/policy deposit shall not earn any interest.
 4. I further state that the product features and terms and conditions of the policy have been thoroughly explained to me and having understood, I consent to the same.
 5. I further understand that the final annuity amount would be subject to the actual corpus value to be utilised for purchase of annuity at the time of its issuance.
 6. I also acknowledge and agree that the funds will not be returned to me in case I choose to cancel the policy under free look period. These funds will be payable by company directly to any other annuity scheme chosen by me which is authorized and approved under the prevalent regulations and applicable rules. Further, no interest will be payable to me on the funds held during this transition period.
 7. I hereby authorize company to send information and servicing related communication regarding this proposal or resulting policy through Email/SMS/Phone Call.
 8. I hereby authorize the company to provide me/our details to banks, financial institutions and third party service providers that the company may have lie-ups with, for verification of proposal details and for servicing of policies.

Select File to Upload * :

Note : Uploaded Attachment (Allowed File Types: pdf, jpg, jpeg, doc, docx, xls, xlsx, zip, png, Maximum File Size: 2 MB, Number of File can be uploaded: 1)

Sr. No.	Document Name
1	Valid Passport issued by Government of India.

Declaration by the Subscriber*:
 I Prashant Shantaram Garav hereby declare and state that all the personal details provided by me in the form as above are true and correct to the best of my knowledge. I also agree that NPS Trust / CRA shall not be held responsible for any losses or delays that may arise due to provision of incorrect details including details pertaining to bank account by me. Further, I authorize the National Pension System Trust (NPST) CRA to share informations pertaining to my withdrawal application with the Annuity Service Providers for facilitating the purchase of annuity in applicable cases as is required under NPS.

Declaration by the Subscriber*:
 1. I hereby declare that the foregoing statements and informations have been given by me after fully understanding the questions and the annuity options and the same are true, accurate and complete in every manner and respects and that I have not withheld or omitted to give any material information. I understand and agree that the statements in this proposal constitute warranties. I do hereby agree and declare that these statements and this declaration shall be the basis of the contract of assurance between me and Annuity Service Provider (Company) and that if there be any misstatement or suppression of material information or if any untrue statement is contained therein or in case of fraud by me, which comes to the knowledge of the company at any future point of time, the said contract shall be treated as per provisions of Section 45 of the Insurance Act 1938 or any other applicable provisions as amended from time to time.
 2. I also understand and agree that the company shall additionally levy or recover all the applicable taxes like service tax, surcharges, cess etc. from the premiums which are necessitated by various enactments of central and/or state legislatures from time to time.
 3. I understand that the contract will be governed by the provisions of the Insurance Act 1938, and other applicable laws in India and that the contract will not commence until a written acceptance of this proposal is issued by the company and that the benefits under the policy shall be subject to the terms and conditions contained in the contract. I also agree that the amount held in proposal/policy deposit shall not earn any interest.
 4. I further state that the product features and terms and conditions of the policy have been thoroughly explained to me and having understood, I consent to the same.
 5. I further understand that the final annuity amount would be subject to the actual corpus value to be utilised for purchase of annuity at the time of its issuance.
 6. I also acknowledge and agree that the funds will not be returned to me in case I choose to cancel the policy under free look period. These funds will be payable by company directly to any other annuity scheme chosen by me which is authorized and approved under the prevalent regulations and applicable rules. Further, no interest will be payable to me on the funds held during this transition period.
 7. I hereby authorize company to send information and servicing related communication regarding this proposal or resulting policy through Email/SMS/Phone Call.
 8. I hereby authorize the company to provide me/our details to banks, financial institutions and third party service providers that the company may have lie-ups with, for verification of proposal details and for servicing of policies.

Select File to Upload * :

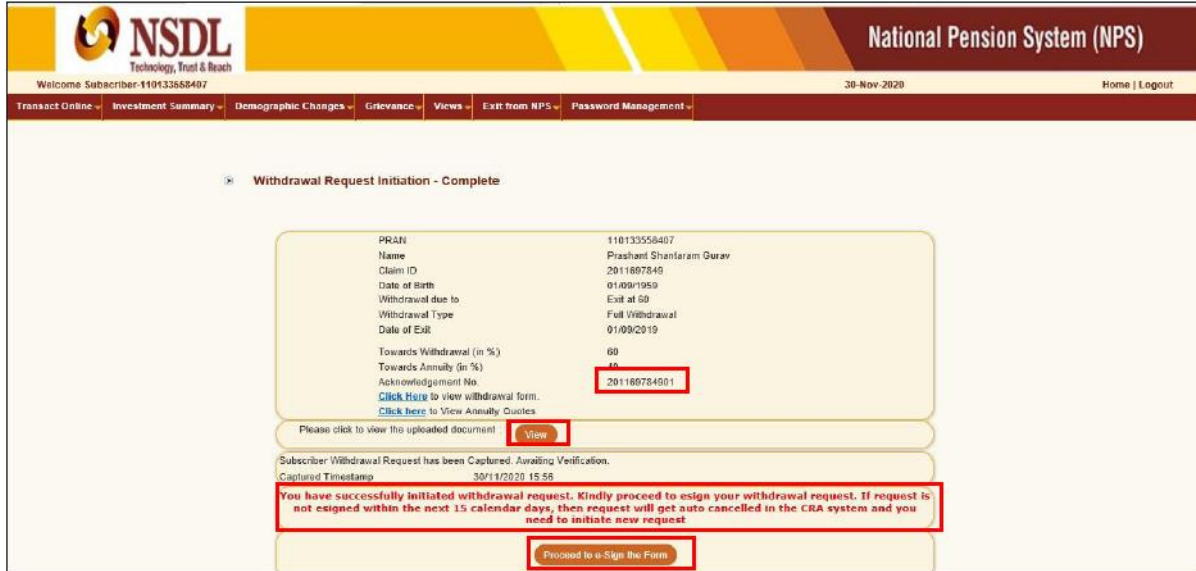
Note : Uploaded Attachment (Allowed File Types: pdf, jpg, jpeg, doc, docx, xls, xlsx, zip, png, Maximum File Size: 2 MB, Number of File can be uploaded: 1)

OTP sent successfully to mobile number +919*****7

Please Enter OTP Pin *****

Figure 13

Once Subscriber clicks on "Submit OTP" button, withdrawal request will get captured and system will generate an Acknowledgement Number. The same will be displayed to the Subscriber. **However, Exit request initiation process is not yet completed as Subscriber has to eSign Exit request.** Please refer below **Figure 14**.



NSDL
Technology, Trust & Reach

Welcome Subscriber-110133556407

30-Nov-2020 Home | Logout

Transact Online - Investment Summary - Demographic Changes - Grievance - Views - Exit from NPS - Password Management

Withdrawal Request Initiation - Complete

PAN	110133556407
Name	Prashant Shanfaram Gurav
Claim ID	2011867840
Date of Birth	01/09/1950
Withdrawal due to	Exit at 60
Withdrawal Type	Full Withdrawal
Date of Exit	01/09/2019
Towards Withdrawal (in %)	60
Towards Annuity (in %)	00
Acknowledgement No.	201186784001

[Click Here to view withdrawal form.](#)
[Click here to View Annuity Quotes.](#)

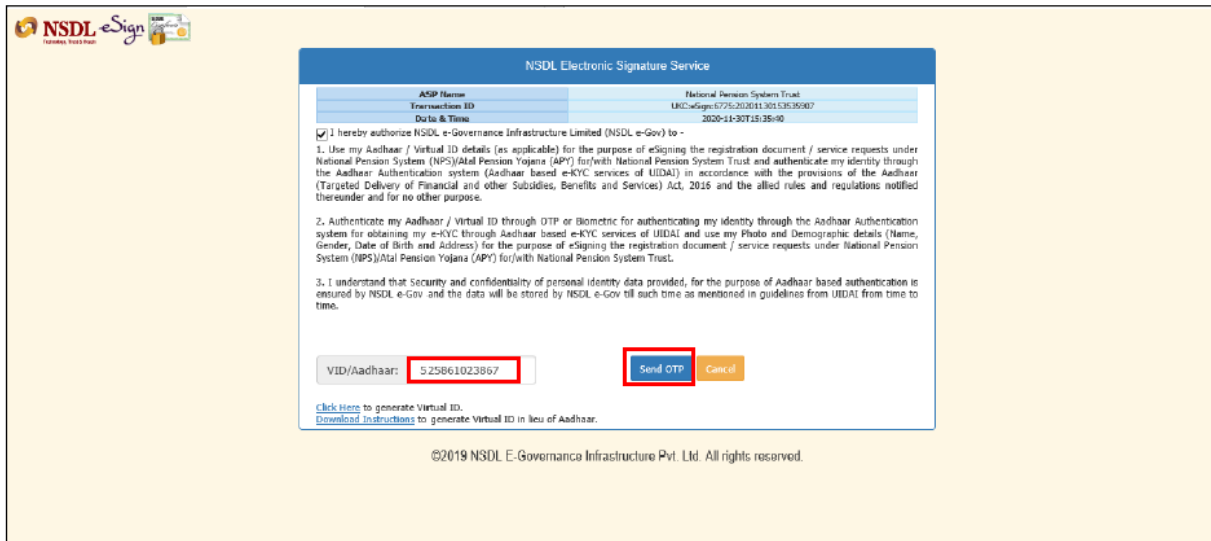
Please click to view the uploaded document

Subscriber Withdrawal Request has been Captured. Awaiting Verification.
Captured Timestamp: 30/11/2020 15:55

You have successfully initiated withdrawal request. Kindly proceed to sign your withdrawal request. If request is not signed within the next 15 calendar days, then request will get auto cancelled in the CRA system and you need to initiate new request.

Figure 14

At this stage, once Subscriber clicks on **“Proceed to eSign the Form”** button, system will redirect subscriber to eSign Service Provider’s Web Page. Subscriber needs to enter his/her Aadhaar/Virtual ID and click on **“Send OTP”** button to receive OTP. The Subscriber will receive an OTP from UIDAI (Aadhaar) on Mobile Number registered with Aadhaar. Please refer below **Figure 15**.



NSDL eSign

NSDL Electronic Signature Service

ASCP Name	National Pension System Trust
Transaction ID	LNK-Edsign-0725-202011301500363007
Do to & Time	2020-11-30T15:35:50

I hereby authorize NSDL e-Governance Infrastructure Limited (NSDL e-Gov) to -

- Use my Aadhaar / Virtual ID details (as applicable) for the purpose of eSigning the registration document / service requests under National Pension System (NPS)/Atal Pension Yojana (APY) for/with National Pension System Trust and authenticate my identity through the Aadhaar Authentication system (Aadhaar based e-KYC services of UIDAI) in accordance with the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 and the allied rules and regulations notified thereunder and for no other purpose.
- Authenticate my Aadhaar / Virtual ID through OTP or Biometric for authenticating my identity through the Aadhaar Authentication system for obtaining my e-KYC through Aadhaar based e-KYC services of UIDAI and use my Photo and Demographic details (Name, Gender, Date of Birth and Address) for the purpose of eSigning the registration document / service requests under National Pension System (NPS)/Atal Pension Yojana (APY) for/with National Pension System Trust.
- I understand that security and confidentiality of personal identity data provided, for the purpose of Aadhaar based authentication is ensured by NSDL e-Gov and the data will be stored by NSDL e-Gov till such time as mentioned in guidelines from UIDAI from time to time.

VID/Aadhaar:

[Click Here to generate Virtual ID.](#)
[Download instructions to generate Virtual ID in lieu of Aadhaar.](#)

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Figure 15

Once OTP is received, Subscriber needs to enter OTP and click on **“Verify OTP”** button to complete eSigning of the request. Please refer below **Figure 16**.



Figure 16

System will check whether name of the Subscriber as per CRA records and name as per UIDAI record matches 100%. If the name is matching 100% then only eSign will be successful.

At this stage, a message will be displayed about successful eSign of the exit request. Option is provided to the Subscriber to view & download system generated Withdrawal Form. In the Withdrawal Form, eSign, name, date and time stamp will be displayed. Please refer below **Figure 17**.

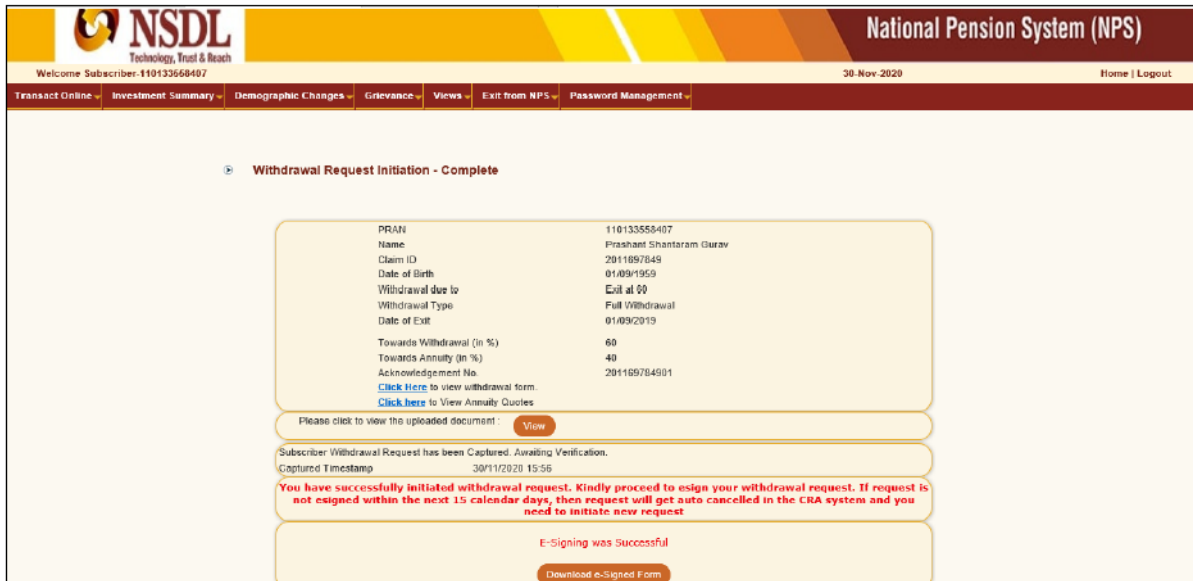


Figure 17

Retiree needs to download the form and submit the same to your nodal officer along with the relevant documents.

Exit Mechanism through K-Fintech

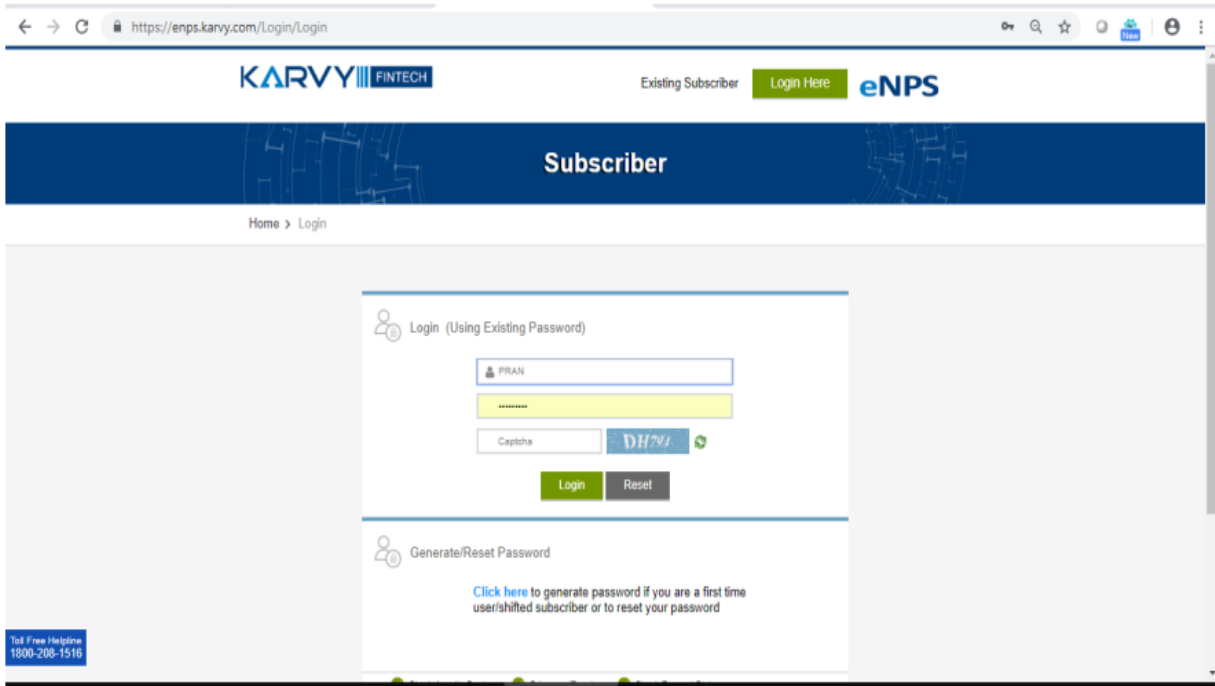


Figure-1

User will provide the PRAN and Password provided for submitting the online Withdrawal request.

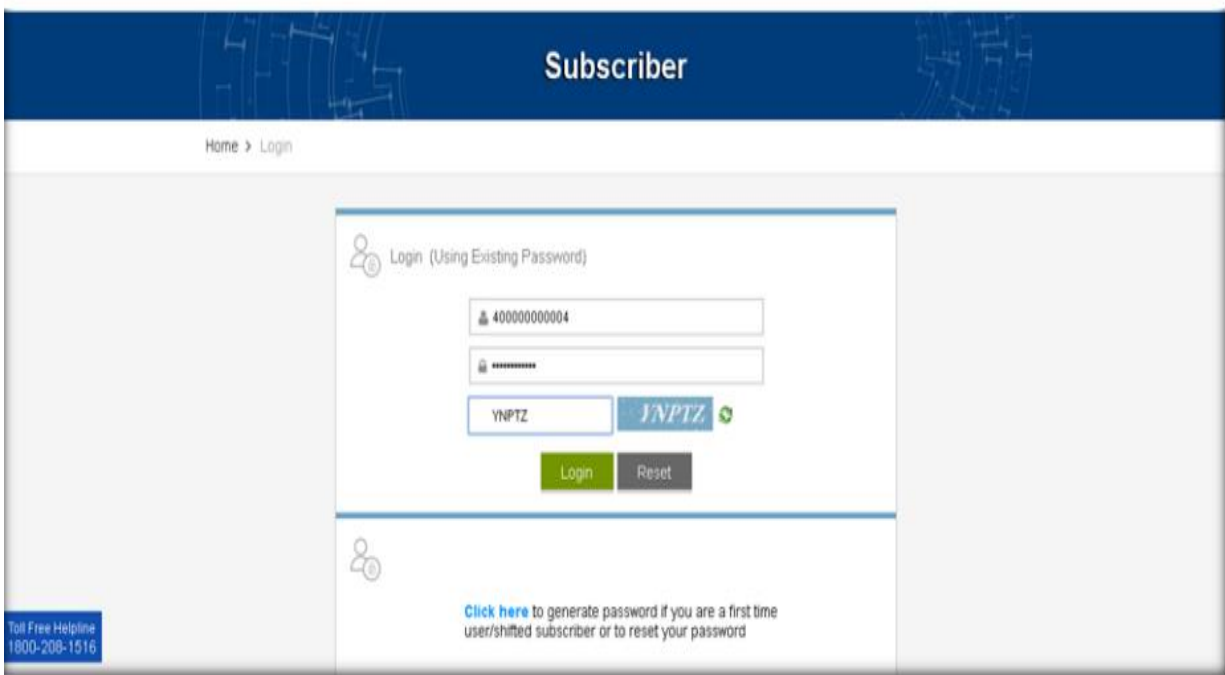


Figure-2

After Login the subscriber will be able to view the personal details like Name, PRAN and scheme details as shown below.

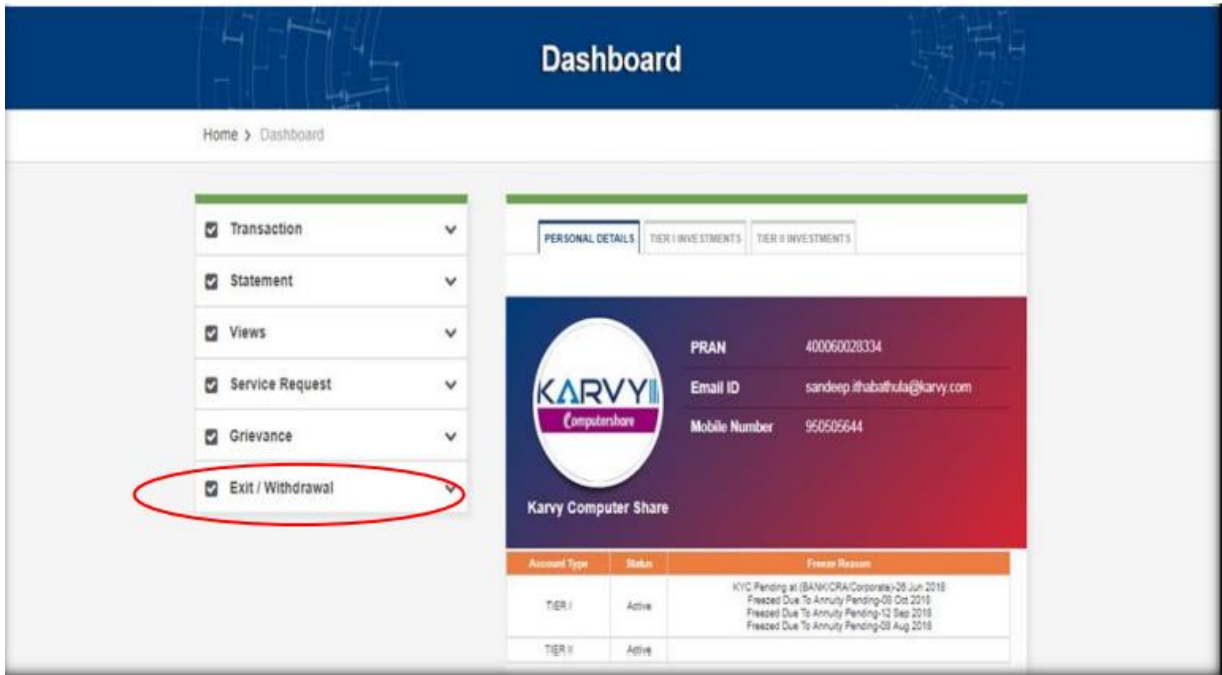


Figure-3

After logging in the CRA site, the subscriber will click on the menu 'Exit & Withdrawal' and then on the submenu where the types of withdrawal has to be selected by the User. **Withdrawal type & percentage of Withdrawal allocation:** The subscriber will select the Withdrawal type and percentage of Withdrawal allocation and submit the request. (Refer to conditions for maximum Withdrawal percentage etc.). Subscriber will be shown pop-up if he is eligible for complete Withdrawal.

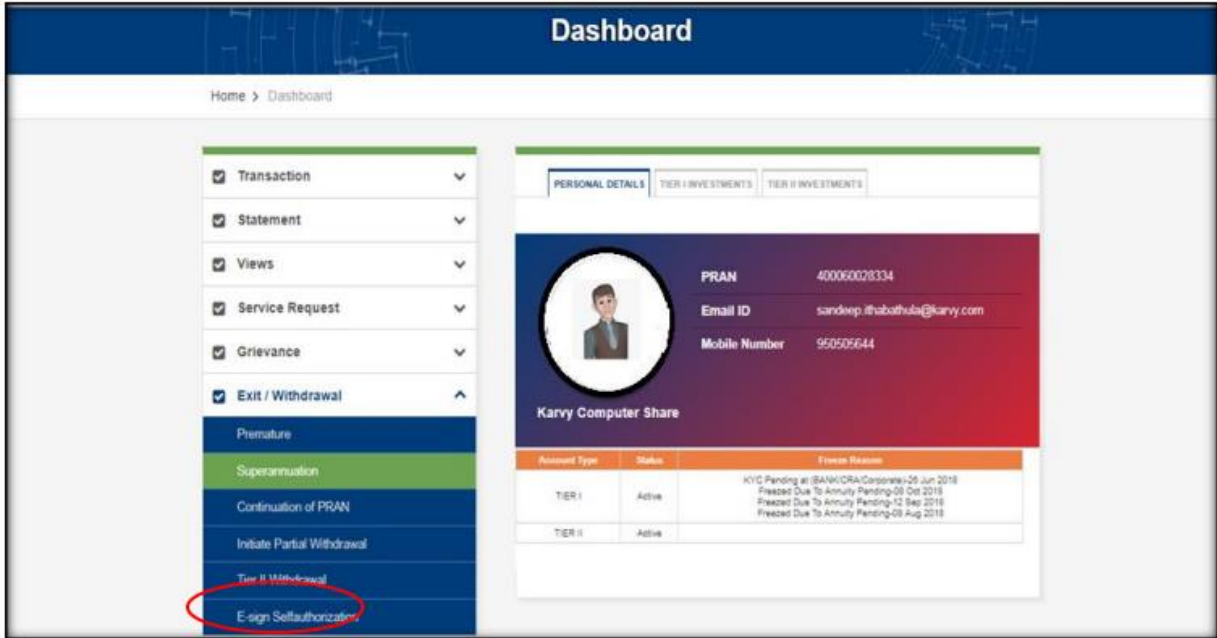


Figure-4

Subscriber will be able to view the all details pertaining to superannuation such as PRAN, Subscriber Name, Claim ID, Total Corpus, Withdrawal choice, Lumpsum Share, Annuity Purchase Share and Annuity details as shown below.

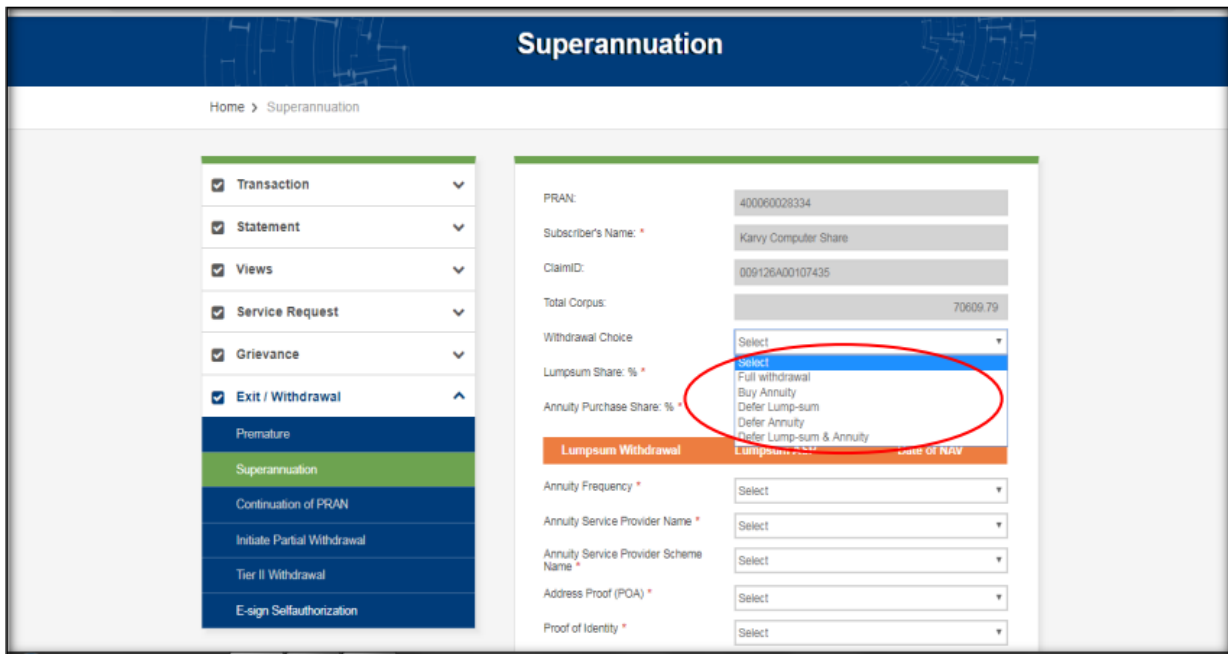


Figure-5

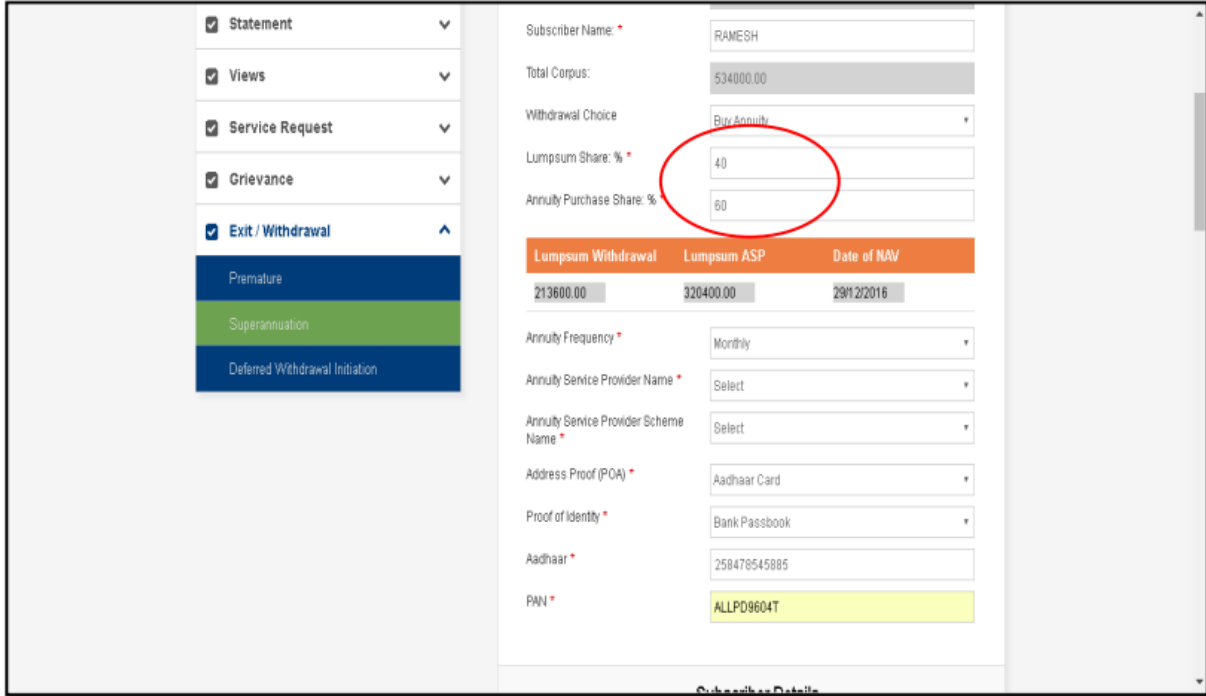
Subscriber's correspondence address will be displayed to the User.

Subscriber Details	
Subscriber Sector *	AL
Organization Name	department of accounts petro chemicals
PRAN	400060028334
Subscriber Name *	Karvy Computer Share
Subscriber Gender*	Male ▼
Subscriber Date of Birth	16/01/1959
Date of Retirement	16/01/2019
Maiden Name	ABCDEE
Father's Name *	asdsad
MaritalStatus *	Married ▼
SpouseName *	ASDC
Spouse DOB (DD/MM/YYYY)*	01/11/2000
Spouse Gender*	Female ▼
Aadhaar	

PAN *	ASDPJ1254D
CKYC Number	125411SDC
Are you a Politically Exposed Person *	No ▼
Are you related to a Politically Exposed Person*	No ▼
Do you have any history of conviction under any criminal proceedings in India or abroad?*	No ▼
Mobile Number*	9901889899
Phone No	7788965548
Email*	sandeep.ithabathula@karvy.com
Flat/Room/Door/Block No: *	Karvy Selenium,Plot no 31 And 32
Locality	N/A
Village	Gachibowli,Nanakramguda
City *	Hyderabad
Pin Code *	500032
State *	Telangana ▼
Country *	India ▼

Figure-6

Annuity Service Provider (ASP) Selection: User will select an ASP and ASP scheme for the ASPs empanelled by PFRDA under NPS.



Subscriber Name: RAMESH

Total Corpus: 534000.00

Withdrawal Choice: Bix/Annuity

Lumpsum Share: % **40**

Annuity Purchase Share: % 60

Lumpsum Withdrawal	Lumpsum ASP	Date of NAV
213600.00	320400.00	29/12/2016

Annuity Frequency: Monthly

Annuity Service Provider Name: Select

Annuity Service Provider Scheme Name: Select

Address Proof (POA): Aadhaar Card

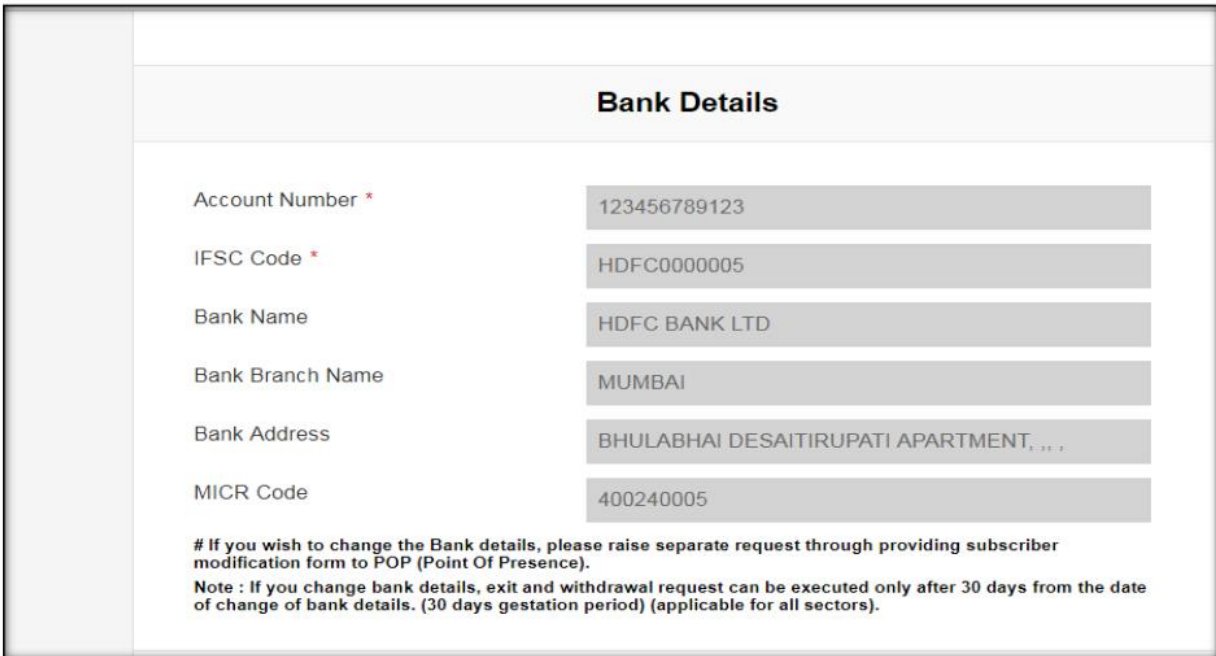
Proof of Identity: Bank Passbook

Aadhaar: 258476545885

PAN: ALLPD9604T

Figure-7

Bank Details: If subscriber's bank details are present in the CRA system, it will be displayed to the subscriber. Subscriber will click on confirm and proceed if bank details available in CRA records are updated. If User wants to change the address details, then User has to use the option 'Subscriber Maintenance' for change of details.



Bank Details

Account Number *: 123456789123

IFSC Code *: HDFC0000005

Bank Name: HDFC BANK LTD

Bank Branch Name: MUMBAI

Bank Address: BHULABHAI DESAITIRUPATI APARTMENT, , , ,

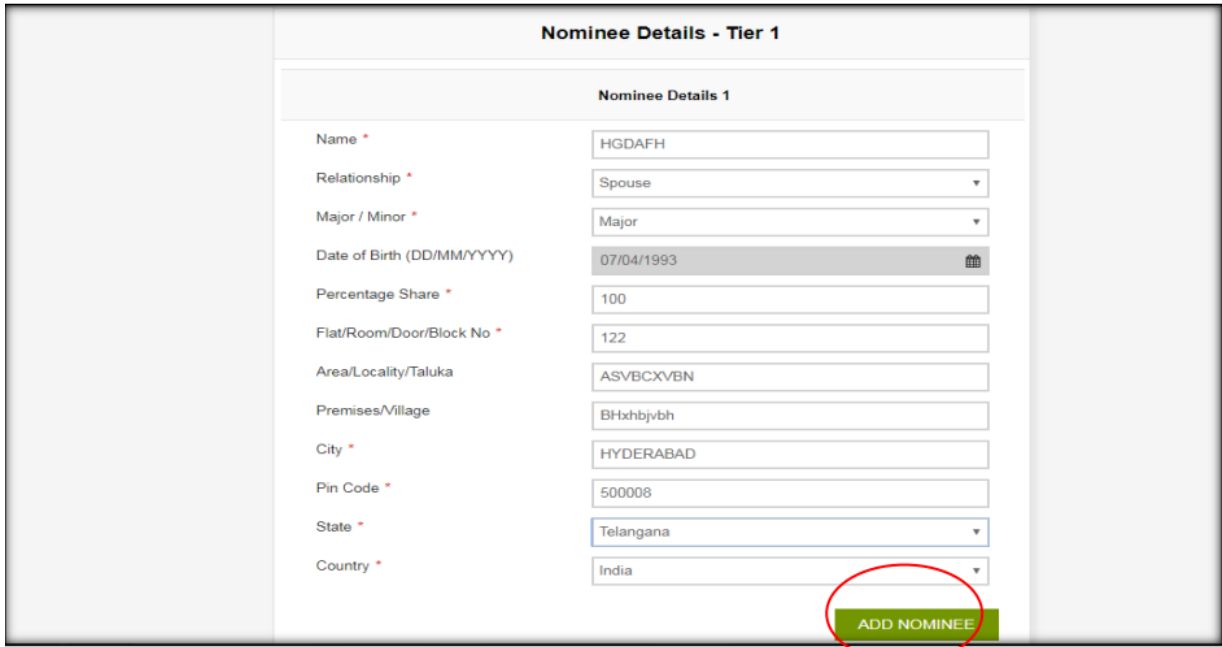
MICR Code: 400240005

If you wish to change the Bank details, please raise separate request through providing subscriber modification form to POP (Point Of Presence).

Note : If you change bank details, exit and withdrawal request can be executed only after 30 days from the date of change of bank details. (30 days gestation period) (applicable for all sectors).

Figure-8

Nomination Details: If Nomination details of the subscriber are available in CRA system, it will be displayed to the subscriber. The subscriber will click on the edit Button and will provide the complete Nomination details. User can add nominee by clicking the option Add Nominee as shown in below screen. User can add maximum 3 Nominees under single account



Nominee Details - Tier 1

Nominee Details 1

Name * HGDAFH

Relationship * Spouse

Major / Minor * Major

Date of Birth (DD/MM/YYYY) 07/04/1993

Percentage Share * 100

Flat/Room/Door/Block No * 122

Area/Locality/Taluka ASVBCXVBN

Premises/Village BHxbjvvh

City * HYDERABAD

Pin Code * 500008

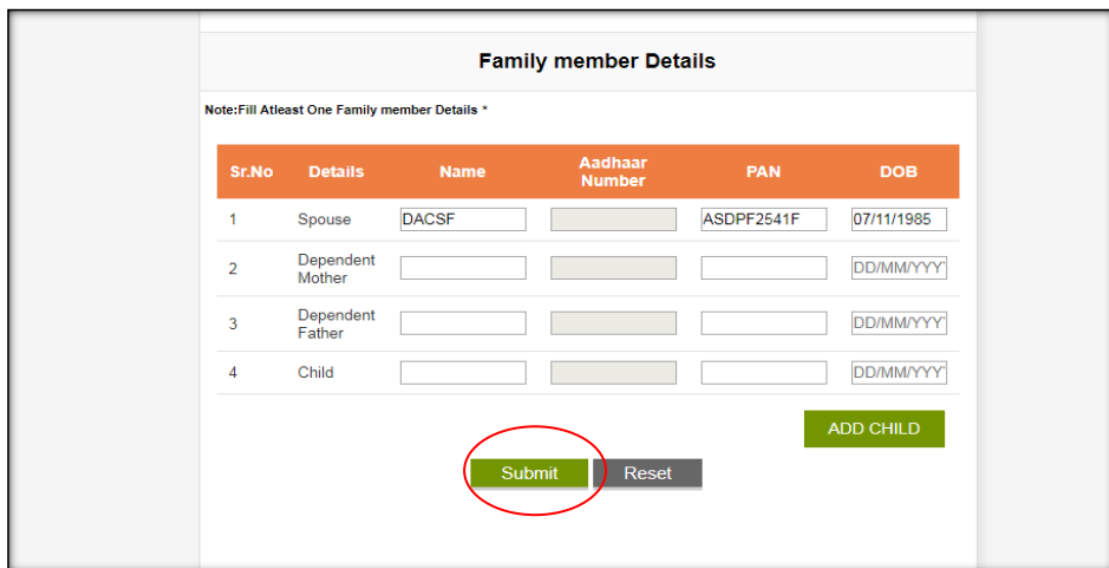
State * Telangana

Country * India

ADD NOMINEE

Figure-9

Subscriber has to provide Family member details under option Annuity Service Provider (ASP)



Family member Details

Note: Fill Atleast One Family member Details *

Sr.No	Details	Name	Aadhaar Number	PAN	DOB
1	Spouse	DACSF		ASDPF2541F	07/11/1985
2	Dependent Mother				DD/MM/YYYY
3	Dependent Father				DD/MM/YYYY
4	Child				DD/MM/YYYY

ADD CHILD

Submit **Reset**

Figure-10

Once User clicks Submit, the details are saved in CRA system and acknowledgment number is provided along with the option to Download the withdrawal form in PDF format.

Users can also e-sign the withdrawal form through clicking option esign.

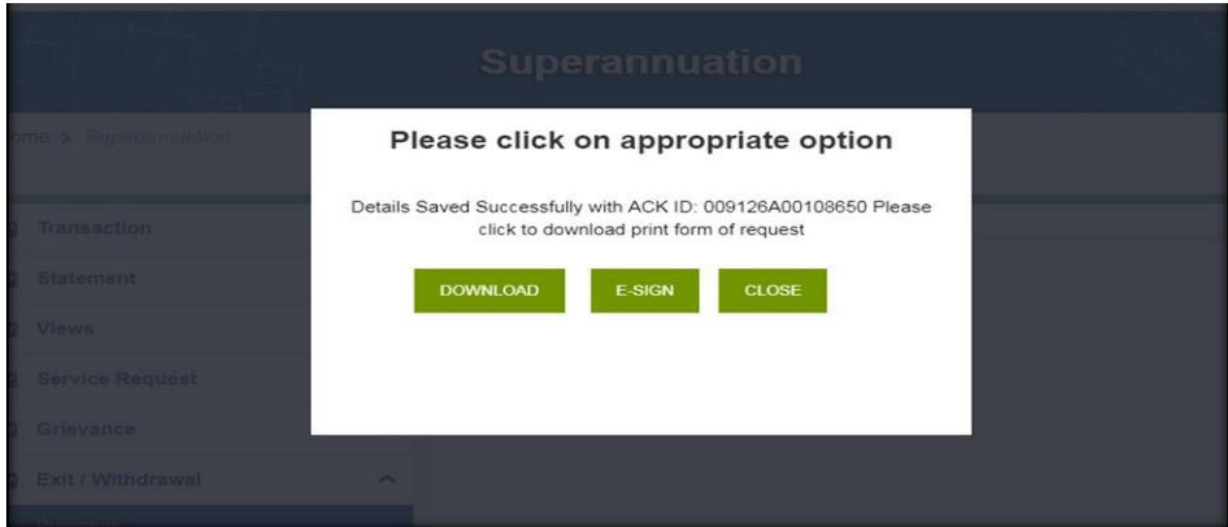


Figure-11

Once User clicks to the e-sign intimation is provided to the Subscriber informing that the e-sign charges are applicable and will be deducted from current quarter Tier 1 account.

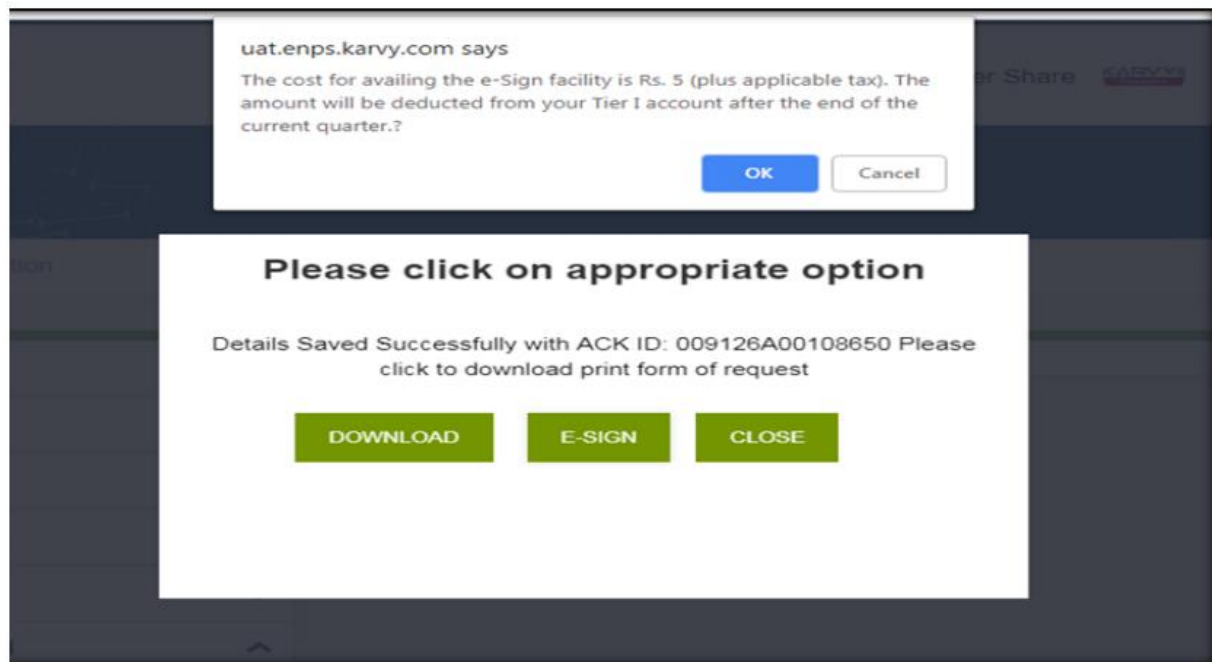
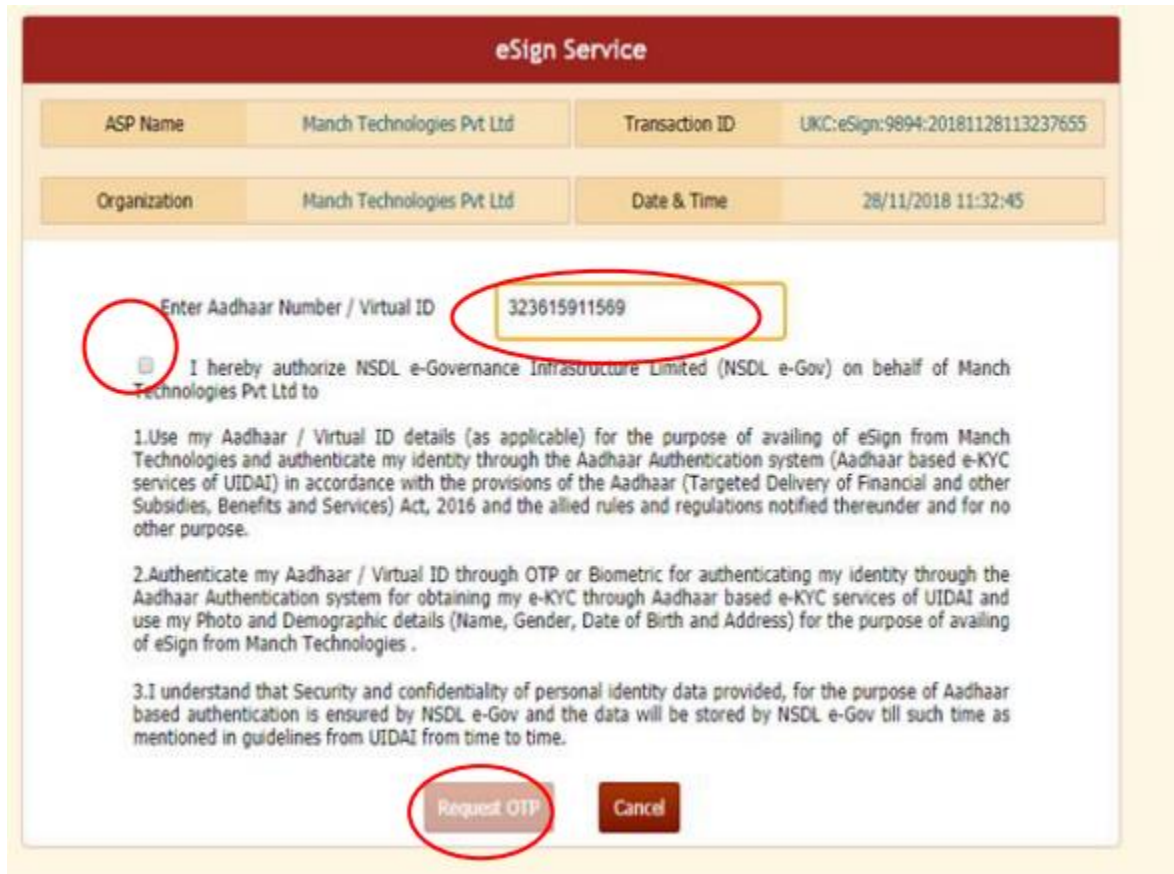


Figure-12

Once the User click to esign option, it is routed to esign service website as shown below. User has to provide Aadhar or Virtual ID and provide declaration and click request OTP.



eSign Service			
ASP Name	Manch Technologies Pvt Ltd	Transaction ID	UKC:eSign:9894:20181128113237655
Organization	Manch Technologies Pvt Ltd	Date & Time	28/11/2018 11:32:45

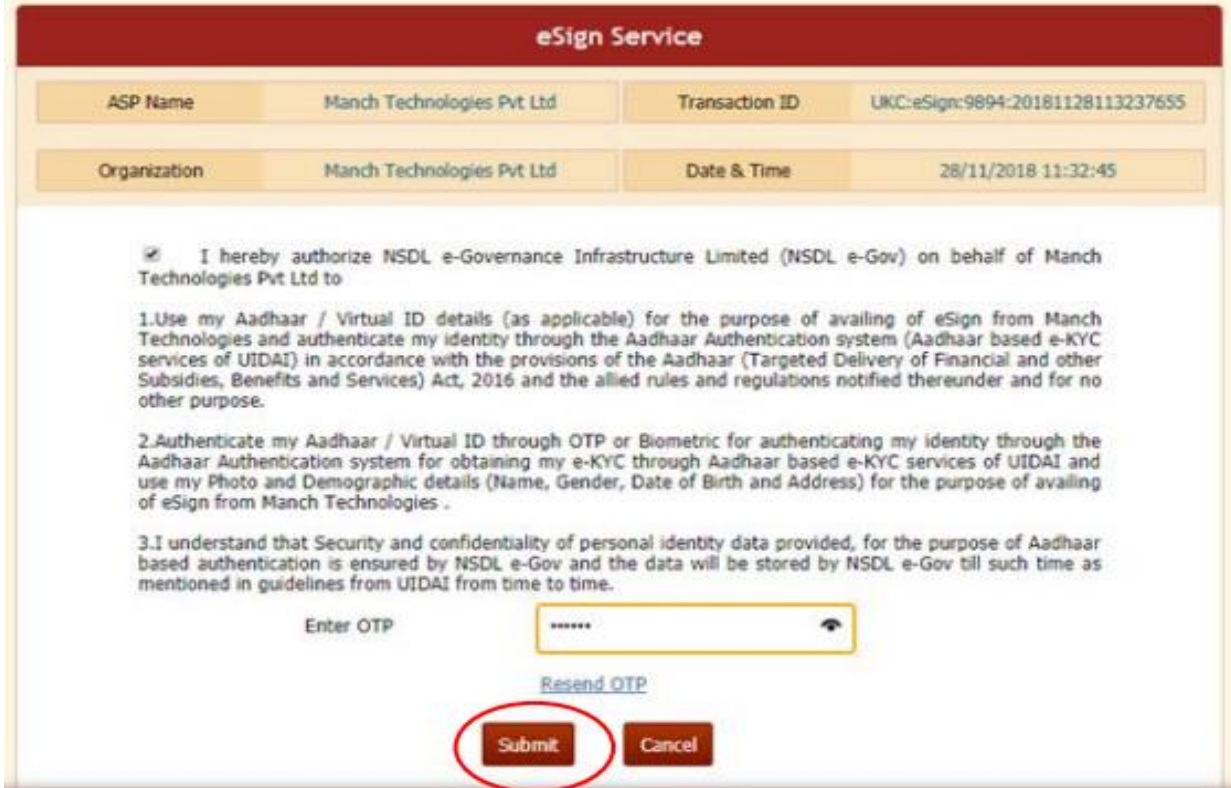
Enter Aadhaar Number / Virtual ID

I hereby authorize NSDL e-Governance Infrastructure Limited (NSDL e-Gov) on behalf of Manch Technologies Pvt Ltd to

1. Use my Aadhaar / Virtual ID details (as applicable) for the purpose of availing of eSign from Manch Technologies and authenticate my identity through the Aadhaar Authentication system (Aadhaar based e-KYC services of UIDAI) in accordance with the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 and the allied rules and regulations notified thereunder and for no other purpose.
2. Authenticate my Aadhaar / Virtual ID through OTP or Biometric for authenticating my identity through the Aadhaar Authentication system for obtaining my e-KYC through Aadhaar based e-KYC services of UIDAI and use my Photo and Demographic details (Name, Gender, Date of Birth and Address) for the purpose of availing of eSign from Manch Technologies .
3. I understand that Security and confidentiality of personal identity data provided, for the purpose of Aadhaar based authentication is ensured by NSDL e-Gov and the data will be stored by NSDL e-Gov till such time as mentioned in guidelines from UIDAI from time to time.

Figure-13

USER will be receiving an OTP in the registered mobile number which has to be provided in the OTP column and click the submit option.



eSign Service

ASP Name	Manch Technologies Pvt Ltd	Transaction ID	UKC:eSign:9894:20181128113237655
Organization	Manch Technologies Pvt Ltd	Date & Time	28/11/2018 11:32:45

I hereby authorize NSDL e-Governance Infrastructure Limited (NSDL e-Gov) on behalf of Manch Technologies Pvt Ltd to

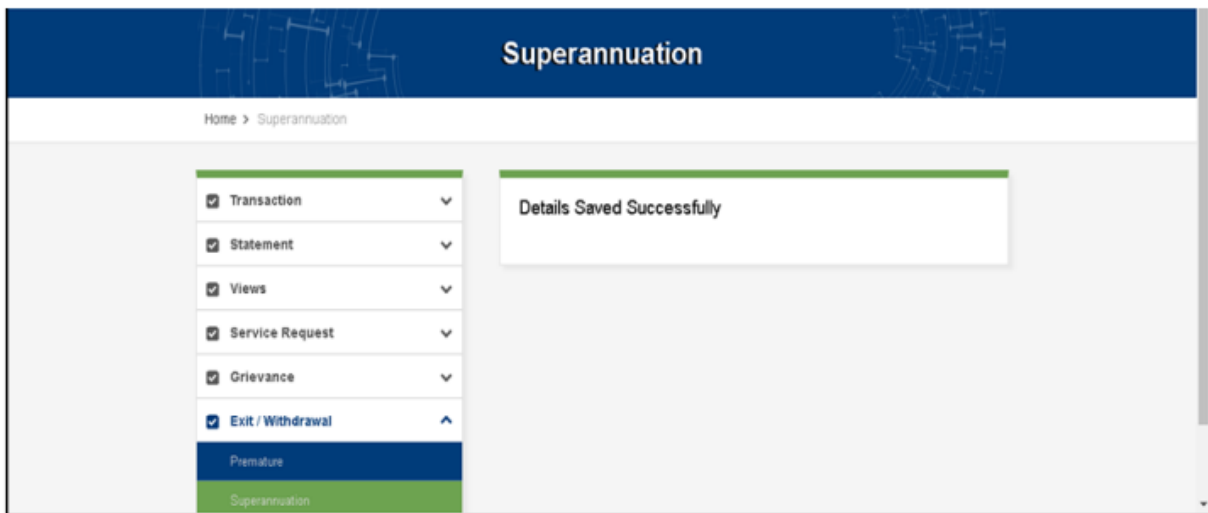
1. Use my Aadhaar / Virtual ID details (as applicable) for the purpose of availing of eSign from Manch Technologies and authenticate my identity through the Aadhaar Authentication system (Aadhaar based e-KYC services of UIDAI) in accordance with the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 and the allied rules and regulations notified thereunder and for no other purpose.
2. Authenticate my Aadhaar / Virtual ID through OTP or Biometric for authenticating my identity through the Aadhaar Authentication system for obtaining my e-KYC through Aadhaar based e-KYC services of UIDAI and use my Photo and Demographic details (Name, Gender, Date of Birth and Address) for the purpose of availing of eSign from Manch Technologies .
3. I understand that Security and confidentiality of personal identity data provided, for the purpose of Aadhaar based authentication is ensured by NSDL e-Gov and the data will be stored by NSDL e-Gov till such time as mentioned in guidelines from UIDAI from time to time.

Enter OTP

[Resend OTP](#)

Figure-14

On submitting the request, message will be shown to the Subscriber 'Details saved successfully'



Superannuation

Home > Superannuation

- Transaction
- Statement
- Views
- Service Request
- Grievance
- Exit / Withdrawal
- Premature
- Superannuation

Details Saved Successfully

Figure-15

Retiree needs to download the form and submit the same to your nodal officer along with the relevant documents.

NATIONAL PENSION SYSTEM (NPS)

Central Recordkeeping Agency (CRA) - NSDL e-Governance Infrastructure Limited

Request For Change/Correction in Subscriber Master Details And/Or Reissue of I-PIN/T-PIN/PRAN Card

[To avoid mistake(s), please read the accompanying instructions carefully before filling up the form]

For POP-SP/DDO/NL-CC use:

Registration No. _____

Date of Receipt: _____

Signature and Stamp of POP-SP/DDO/NL-CC

For POP/POP-SP/PAO/DTO/DTA/PrAO/ NL-AO/NL-OO use:

Registration No.: _____

Date of Receipt : _____ POP/POP-SP/PAO/DTO/DTA/PrAO/NL-AO/
NL-OO Stamp:

Entered By : _____ Date: _____

Verified By: _____ Date: _____

Receipt No.: (Mandatory for POP/POP-SP)

Acknowledgement No.

(To be filled by Nodal Office as generated by NPSCAN / CRA system)

I hereby request for the following details for the change [Please tick (✓)].

A) Change or Correction in Subscriber Master Details B) Reissue of I-PIN or T-PIN (Not Applicable for NPS-Lite Subscriber) C) Reissue of PRAN Card Permanent Retirement Account Number *:

I hereby submit the following details of change. [Please tick (✓) the box on left margin of appropriate row where change/correction is required and provide the details in the corresponding rows.]

Section A – Change or Correction in Subscriber Master Details (* Indicates Mandatory Field) **1. PERSONAL DETAILS:** (Please refer to Sr. No.1 of the instructions)Name of Applicant in full Shri Smt. Kumari First Name* Middle Name Last Name Subscriber's Maiden Name **Father's Full Name:**First Name Middle Name Last Name **Mother's Full Name:**First Name Middle Name Last Name Date of Birth

(Date of Birth should be supported by relevant documentary proof. Nodal Office shall verify the same before updating details in the CRA system.)

Gender [please tick (✓)] Male Female Others Marital Status [please tick (✓)] Married Unmarried Others PAN CARD Spouse Name

(Refer Sr. No. 1 of instructions)

KYC Number Generated from Central KYC Registry. Submission of proof for the same is necessary.Retirement Adviser Code **KYC Number, Retirement Adviser Code and Spouse Name fields are not applicable for Government & NPS Lite Subscribers** **2. PROOF OF IDENTITY (PoI)** (Any one of the documents need to be provided along with the identification number) [Please refer Sr. No. 2 of the instructions]Passport Passport Expiry Date Voter ID Card PAN Card Driving License Driving License Expiry Date NREGA JOB Card Others Name of the ID I D N u m b e r Please refer Sr. No. 2 of the instructions.UID (Aadhaar) (UIDI [Aadhaar] number not required.)

<input type="checkbox"/> 3. PROOF OF ADDRESS (PoA)	Correspondence Address	Permanent Address
[Please tick (✓), as applicable] #Not more than 2 months old. Please refer Sr. No. 2 of the instructions	Passport /Driving License/UID (Aadhaar)/Voter ID card/NREGA Job Card/Ration Card/Others	Passport /Driving License/UID (Aadhaar)/Voter ID card/NREGA Job Card/Ration Card/Others
	Registered Lease/Sale agreement of residence/Municipal Tax Receipt	Registered Lease/Sale agreement of residence/Municipal Tax Receipt
	#Latest Piped Gas/Water/Electricity/Telephone[Landline or postpaid mobile] Bill	#Latest Piped Gas/Water/Electricity/Telephone[Landline or postpaid mobile] Bill

4.1 CORRESPONDENCE ADDRESS DETAILS [Please refer Sr. No. 2 of the instructions]

Address Type* Residential/Business Residential Business Registered Office Unspecified

Flat/Room/Door/Block no. _____ Landmark _____

Premises/Building/Village _____

Road/Street/Lane _____

Area/Locality/Taluk _____

City/Town/District _____ PIN Code _____

State/U.T. _____ C o u n t r y _____

4.2 PERMANENT ADDRESS DETAILS [Tick (✓) in the box in case the address is same as above.] (Please refer Sr. No. 2 of the instructions)

Address Type* Residential/Business Residential Business Registered Office Unspecified

Flat/Room/Door/Block no. _____ Landmark _____

Premises/Building/Village _____

Road/Street/Lane _____

Area/Locality/Taluk _____

City/Town/District _____ PIN Code _____

State/U.T. _____ C o u n t r y _____

5. CONTACT DETAILS

Tel. (Off) (with STD code) + _____ Tel. (Res) (with STD code) + _____

Mobile + 9 1 _____ (Mobile Number is required for communication and to get SMS alerts)

Email ID _____

6. OTHER DETAILS (Please refer to Sr no. 3 of the instructions)

► Occupation Details [please tick(✓)]

Private Sector Public Sector Government Sector Professional

Self Employed Homemaker Student Others (Please Specify) _____

► Income Range (per annum) Upto 1 lac 1 lac to 5 lac 5 lac to 10 lac 10 lac to 25 lac 25 lac and above

► Educational Qualifications Below SSC SSC HSC Graduate Masters Professionals (CA, CS, CMA, etc.)

► Please Tick If Applicable Politically exposed person Related to Politically exposed Person (Please refer instruction no.3)

7. SUBSCRIBER BANK DETAILS [All bank details are mandatory except MICR Code.] (Please refer to Sr no. 4 of the instructions)

You want to change Bank details of: Tier I Tier II

(In case you want to change bank details in both Tier I & Tier II Account, tick both check box)

Tier I Account : Savings A/c Current A/c

Bank A/c Number _____

Bank Name _____

Branch Name _____

Branch Address _____ PIN Code _____

State/U.T. _____ C o u n t r y _____

Bank MICR Code _____ IFS Code _____

Tier II Account: If same as Tier I, Please Tick (✓) else, provide the details below:

Savings A/c Current A/c

Bank A/c Number _____

Bank Name _____

Branch Name _____

Branch Address _____ PIN Code _____

State/U.T. _____ C o u n t r y _____

Bank MICR Code _____ IFS Code _____

8. SUBSCRIBERS NOMINATION DETAILS (Please refer to Sr. No . 5 of the instructions)

You want to change Nomination details of: Tier I Tier II

(In case you want to change nomination details in both Tier I & Tier II Account, tick both check box)

Tier I Account :

Name of the Nominee (You can nominate up to a maximum of 3 nominees and if you desire so please fill in Additional Nomination Form provided on page no. 4 & 5 separately.)

First Name	Middle Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Relationship with the Nominee Date of Birth (In case of Minor)

Nominee's Guardian Details (in case of a minor)

First Name	Middle Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Tier II Account : If same as Tier I, Please Tick (✓) else, provide the details below:

Name of the Nominee (You can nominate up to a maximum of 3 nominees and if you desire so please fill Additional Nomination Form provided on pages 4 & 5 separately)

First Name	Middle Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Relationship with the Nominee Date of Birth (In case of Minor)

Nominee's Guardian Details (in case of a minor)

First Name	Middle Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Section B – Request for Reissue of I-PIN/T-PIN (Not Applicable for NPS-Lite Subscriber)

I hereby request you to reissue the following

T-PIN I-PIN

Section C – Request for Reissue of PRAN card.

Reissue of T-PIN, I-PIN and reissue of PRAN card will be chargeable to Subscriber/employer by CRA. PRAN Card will be re-printed as per the preference given at the time of registration under NPS.

I _____, the applicant, do hereby declare that the information provided above is true to the best of my knowledge & belief. Date : <input type="text" value="dd/mm/yyyy"/>	Signature/Thumb Impression* of the Subscriber
--	--

To be filled by POP / POP-SP

KYC Compliance : Yes

KYC document accepted for identify proof : _____

KYC document accepted for address proof : _____

Copy of PAN card submitted : Yes No

PAN Compliance : Yes

	Signature of Authorized Signatory
	Name : _____ Place : _____ Designation : _____ Date : <input type="text" value="dd/mm/yyyy"/>
POP / POP-SP Seal	

ADDITIONAL NOMINATION FORM
INSTRUCTIONS FOR FILLING IN THE FORM

The details of nominees to whom the outstanding pension wealth of the Subscriber is payable in case of the demise of the Subscriber before entire proceeds are withdrawn is to be provided hereunder (Please refer instruction no: 5). Also, please note that in case of demise of the Subscriber after opting for deferred withdrawal, all the outstanding pension wealth present in the NPS account of the Subscriber shall be withdrawn upon receiving the request and paid to the nominees as mentioned in this form and the same would be treated as full and final discharge of the obligation.

I hereby submit the Nomination details for: (Please Tick{✓}) Tier I Tier II account under NPS.

(Please Tick on above both the option (i.e Tier I and Tier II) in case you want to retain same nomination for both account and in case of different nomination kindly fill separate Nomination Form)

I, _____ hereby nominate the person(s) mentioned below who is/are member(s)/ of my family to receive the amount in my PRAN account under National Pension System in the event of my death.

1. Name of the Nominee:

1st Nominee	2nd Nominee	3rd Nominee
First Name <input type="text"/>	First Name <input type="text"/>	First Name <input type="text"/>
Middle Name <input type="text"/>	Middle Name <input type="text"/>	Middle Name <input type="text"/>
Last Name <input type="text"/>	Last Name <input type="text"/>	Last Name <input type="text"/>

2. Present Communication address of the nominees:

Address of 1st Nominee	Address of 2nd Nominee	Address of 3rd Nominee
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

3. Date of Birth* (Only in case of a minor):

1st Nominee <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	2nd Nominee <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	3rd Nominee <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
---	---	---

4. Relationship with the Nominee:

1st Nominee	2nd Nominee	3rd Nominee
<input type="text"/>	<input type="text"/>	<input type="text"/>

5. Percentage Share:

1st Nominee <input type="text"/> %	2nd Nominee <input type="text"/> %	3rd Nominee <input type="text"/> %
------------------------------------	------------------------------------	------------------------------------

6. Nominee's Guardian Details (Only in case of a minor):

1st Nominee's Guardian Details	2nd Nominee's Guardian Details	3rd Nominee's Guardian Details
First Name <input type="text"/>	First Name <input type="text"/>	First Name <input type="text"/>
Middle Name <input type="text"/>	Middle Name <input type="text"/>	Middle Name <input type="text"/>
Last Name <input type="text"/>	Last Name <input type="text"/>	Last Name <input type="text"/>

Dated this _____ day of _____ 20 ____ at _____

Signature/ Thumb Impression* of the Subscriber

*Note: Left thumb impression in case of illiterate male Subscriber and Right thumb impression in case of illiterate female subscriber must be obtained.

TO BE FILLED/ATTESTED BY POP-SP/DDO/NL-CC

Certified that the above declaration and nomination details has been signed / thumb impressed before me by Sh/Smt/Ms. _____
 _____ after he / she have read the entries / entries have been read over to him / her by me and got confirmed by him / her.

Rubber Stamp of the POP-SP/DDO/NL-CC

Signature of the Authorised Person

POP-SP/DDO/NL-CC Registration Number _____
 (Allotted by CRA)

Designation of the Authorised Person : _____

POP-SP/DDO/NL-CC Office Name : _____

Date

d	d	/	m	m	/	y	y	y	y
---	---	---	---	---	---	---	---	---	---

TO BE FILLED/ATTESTED BY POP/POP-SP/PAO/DTO/DTA/PrAO/NL-AO/NL-OO

POP/POP-SP/PAO/DTO/DTA/PrAO/NL-AO/NL-OO Registration Number
 (Allotted by CRA): _____

Rubber Stamp of the POP/POP-SP/PAO/DTO/DTA/PrAO/NL-AO/NL-OO

Signature of the Authorised Person

INSTRUCTIONS FOR FILLING THE FORM**General Guidelines**

- (a) This form is to be used for the purpose of change/correction in Subscriber master details, reissue of I-Pin /T-Pin, reissue of PRAN card.
 (b) The form is to be submitted at the Nodal Office POP/POP-SP for carrying out the necessary changes.
 (c) Please tick the box on the left margin of appropriate row where change/correction is required and provide the details in the corresponding row. Please strike off the remaining blank rows for which no change is requested.
 (d) Form to be filled legibly in BLOCK LETTERS and in BLACK INK only.
 (e) Details Marked with (*) are the mandatory fields. Mention 12 digits PRAN correctly.
 (f) All Dates should be in "DD/MM/YYYY" Format.
 (g) Reissue of T-PIN, I-PIN (*Not Applicable for NPS-Lite Subscriber*) and reissue of PRAN card will be chargeable to Subscriber/employer by CRA.

S. No	Item No.	Item Details	Instructions																																																																
1	1	Spouse Name	If married, spouse name is mandatory.																																																																
2	2, 3 & 4	Identity, Correspondence & Permanent address details	<table border="1"> <thead> <tr> <th>S.No</th> <th>Proof of Identity (Copy of any one)</th> <th>S.No</th> <th>Proof of Address (Copy of any one)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Passport issued by Government of India.</td> <td>1</td> <td>Passport issued by Government of India</td> </tr> <tr> <td>2</td> <td>Ration card with photograph.</td> <td>2</td> <td>Ration card with photograph and residential address</td> </tr> <tr> <td>3</td> <td>Bank Pass book or certificate with Photograph.</td> <td>3</td> <td>Bank Pass book or certificate with photograph and residential address</td> </tr> <tr> <td>4</td> <td>Certificate of the POP for an existing customer.</td> <td>4</td> <td>Certificate of the POP for an existing customer.</td> </tr> <tr> <td>5</td> <td>Voters Identity card with photograph and residential address.</td> <td>5</td> <td>Voters Identity card with photograph and residential address</td> </tr> <tr> <td>6</td> <td>Valid Driving license with photograph</td> <td>6</td> <td>Valid Driving license with photograph and residential address</td> </tr> <tr> <td>7</td> <td>Certificate of identity with photograph signed by a Member of Parliament or Member of Legislative Assembly</td> <td>7</td> <td>Letter from any recognized public authority at the level of Gazetted officer like District Magistrate, Divisional commissioner, BDO, Tehsildar, Mandal Revenue Officer, Judicial Magistrate etc.</td> </tr> <tr> <td>8</td> <td>PAN Card issued by Income tax department</td> <td>8</td> <td>Certificate of address with photograph signed by a Member of Parliament or Member of Legislative Assembly</td> </tr> <tr> <td>9</td> <td>Aadhar Card / letter issued by Unique Identification Authority of India</td> <td>9</td> <td>Aadhar Card / letter issued by Unique Identification Authority of India clearly showing the address</td> </tr> <tr> <td>10</td> <td>Job cards issued by NREGA duly signed by an officer of the State Government</td> <td>10</td> <td>Job cards issued by NREGA duly signed by an officer of the State Government</td> </tr> <tr> <td>11</td> <td>Identity card issued by Central/State government and its Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled commercial Banks, Public Financial Institutions, Colleges affiliated to universities and Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc.</td> <td>11</td> <td>The identity card/document with address or letter of allotment of accommodation issued by any of the following: Central/State Government and its Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Financial Institutions and listed companies for their employees. 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			Note: (i) If the address on the document submitted for identity proof by the prospective customer is same as that declared by him/her in the account opening form, the document may be accepted as a valid proof of both identity and address. (ii) If the address indicated on the document submitted for identity proof differs from the current address mentioned in the account opening form, a separate proof of address should be obtained. All future communications will be sent to correspondence address. If correspondence & Permanent address are different, then proof for both have to be submitted.																																																																
3	6	Politically Exposed Person	Politically Exposed Persons' (PEPs) are individuals who are or have been entrusted with prominent public functions in a foreign country, for example heads of state or of the government, senior politicians, senior government, judicial or military officials, senior executives of state-owned corporations, important political party officials.																																																																
4	7	Subscriber's Bank Details	In case, subscriber provides bank details, it should be supported by a documentary proof. Please attach a cancelled cheque containing Subscriber Name, Bank Name, Bank Account Number and IFS Code. If cheque is not available or cheque is not preprinted with Subscriber name, a copy of bank passbook or bank statement or bank certificate or letter from Bank mentioning Subscriber Name, Bank Name, Bank Account No. and IFS Code should be submitted.																																																																
5	8	Subscriber's Nomination Details	In case of more than one nominee, percentage share value for all the nominees must be integer. Decimals/Fractional values shall not be accepted in the nomination(s). Sum of percentage share across all the nominees must be equal to 100. If sum of percentage is not equal to 100, entire nomination will be rejected.																																																																

General Information for Subscribers

- a) The Subscriber can obtain the status of his/her application from their designated Nodal Officer/employer.
 b) Subscribers are advised to retain the acknowledgement slip signed/ stamped by the Nodal Officer / POP / POP-SP where they submit the application.
 c) For more information, contact CRA:

Website: <https://www.npscra.nsdl.co.in>

Call: 022-4090 4242

Address: Central Recordkeeping Agency (CRA)

NSDL e-Governance Infrastructure Limited

1st Floor, Times Tower, Kamala Mills Compound, Senapati Bapat Marg,

Lower Parel (W), Mumbai - 400013

Form S2

Request For Change/Correction in Subscriber Master details And/Or Reissue of PRAN Card

(To avoid mistake(s), please read the accompanying instructions carefully before filling up the form)

PRAN is mandatory. Fill only the field(s) which is/are to be modified with the revised details.POP Reference number
(In case of All Citizen Subscriber)

I hereby request for the following details for the change. (Please tick)

- (A) Changes or Correction in Personal details (C) Reissue of PRAN Card
 (B) Changes or Correction in Nomination details (D) Changes or Correction in Date of Birth

Permanent Retirement Account Number *:

I hereby submit the following details of change. (Please tick the box on left margin of appropriate row where change/correction is required and provide the details in the corresponding rows.)

Central Government State Government All Citizen Corporate **Section A: Change in Personal Details** (Please refer to Sr. No.1 to 5 of the instructions for supporting document)**Change or Correction in Name (* Indicates Mandatory Field)****1. Full Name (Full expanded name: Initials are not permitted)**Please Tick as applicable Shri Smt. Kumari

First Name*

Middle Name

Last Name

If the correction in the name to be made in Hindi, Yes (Please provide the details in the annexure)2. Gender : Male Female 3. PAN (PAN should be supported by copy of PAN card)4. Category (Please tick (√) any one): Government Private Sector Self Employed NRI Others

5. Father's Full Name:

First Name*

Middle Name

Last Name

In case of changes in details pertaining to the point 1 or 5, CRA shall reprint the PRAN card and shall send the same to the subscriber. This will be charged by CRA.

6. Correspondence Address (NRIs may please refer to Sr. No. 4 of the instructions):

Flat/Unit No/Block no*.

Name of Premise /Building /Village

Area /Locality/Taluka

District/Town/City*

State/Union Territory*

Country*

Pin Code*

Form S2

Section B – Change in Subscriber’s Nomination Details (Please refer to Sr. No.6 and 7 of the instructions)

You want to change Nomination details of: Tier I Tier II

(In case you want to change nomination details in both Tier I & Tier II Account, tick both check box)

Tier I Account:

1. Name of the Nominee*:

1st Nominee	2nd Nominee	3rd Nominee
First Name*	First Name*	First Name*
Middle Name	Middle Name	Middle Name
Last Name	Last Name	Last Name

2.Date of Birth* (Only in case of a minor):

1st Nominee	2nd Nominee	3rd Nominee
D D M M Y Y Y Y	D D M M Y Y Y Y	D D M M Y Y Y Y

3. Relationship with the Nominee*:

1st Nominee	2nd Nominee	3rd Nominee

4. Percentage Share*:

1st Nominee	%	2nd Nominee	%	3rd Nominee	%
-------------	---	-------------	---	-------------	---

5. Nominee’s Guardian Details* (Only in case of a minor):

1st Nominee’s Guardian Details	2nd Nominee’s Guardian Details	3rd Nominee’s Guardian Details
First Name*	First Name*	First Name*
Middle Name	Middle Name	Middle Name
Last Name	Last Name	Last Name

Tier II Account: If same as above for Tier I Yes else

1. Name of the Nominee*:

1st Nominee	2nd Nominee	3rd Nominee
First Name*	First Name*	First Name*
Middle Name	Middle Name	Middle Name
Last Name	Last Name	Last Name

2.Date of Birth* (Only in case of a minor):

1st Nominee	2nd Nominee	3rd Nominee
D D M M Y Y Y Y	D D M M Y Y Y Y	D D M M Y Y Y Y

3. Relationship with the Nominee*:

1st Nominee	2nd Nominee	3rd Nominee

Form S2

4. Percentage Share*:

1st Nominee				%	2nd Nominee				%	3rd Nominee				%
-------------	--	--	--	---	-------------	--	--	--	---	-------------	--	--	--	---

5. Nominee’s Guardian Details* (Only in case of a minor):

1st Nominee’s Guardian Details	2nd Nominee’s Guardian Details	3rd Nominee’s Guardian Details
First Name*	First Name*	First Name*
Middle Name	Middle Name	Middle Name
Last Name	Last Name	Last Name

Section C- Request for Reissue of PRAN card.

Reissue of PRAN card will be chargeable by the CRA.

Section D- Change or Correction in Date Of Birth

Date of Birth (* Employer certification is Mandatory & Please refer to Sr. No.8 of the instructions.)
D D M M Y Y Y Y

<p>I _____, the applicant, do hereby Declare that the information provided above is true to the best of my knowledge & belief. Date of Birth <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <small>D D M M Y Y Y Y</small></p>	Signature/Thumb Impression of the Subscriber
---	---

Section for Government Employees and Corporate Employees

* Certified that the above declaration regarding correction/change in Date of Birth has been signed before me by _____ after he / she has read the entries / entries have been read over to him / her by me and got confirmed by him / her. Also certified that the date of birth details is as per employee records available with the Corporate.

Signature of the Authorised Person

Stamp of the Office

Designation of the Authorised Person : _____ **Name of the Office:** _____

Date
D D M M Y Y Y Y

Form S2

To be filled by POP-SP																							
Copy of PAN card submitted : Yes <input type="checkbox"/> No <input type="checkbox"/>																							
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KYC Compliance (Section A – 1,2,3,6 & 7) : Yes																							
KYC document accepted for identify proof : _____																							
KYC document accepted for address proof : _____																							
Document accepted for date of birth proof : _____																							
Copy of PAN card submitted : Yes <input type="checkbox"/> No <input type="checkbox"/>																							
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D	D	M	M	Y	Y	Y	Y																

To be filled by CRA

Received by: _____ CRA Registration Number: _____

Received at : _____ Date: _____

Acknowledgement Number
(To be provided by CRA) _____

INSTRUCTIONS FOR FILLING THE FORM

- a. This form is to be used for the purpose of change/correction in subscriber personal details, nominee details, reissue of PRAN card.
- b. The form is to be submitted at the PAO/DTO/POP-SP for carrying out the necessary changes.
- c. Form to be filled legibly in BLOCK LETTERS and in BLACK INK only. Please fill the form in legible handwriting so as to avoid errors in your application processing. Please do not overwrite. Corrections should be made by cancelling and re-writing and such corrections should be countersigned by the applicant.
- d. Please tick the box on the left margin of appropriate row where change/correction is required" and provide the details in the corresponding row. Please strike off the remaining blank rows for which no change is requested. Each box, wherever provided, should contain only one character (alphabet/number/punctuation mark) leaving a blank box after each word.
- e. Details Marked with (*) are the mandatory fields.
- f. Mention 12 digits PRAN correctly.
- g. All dates Should be in "DDMMYYYY" Format
- h. Application incomplete in any respect and/or not accompanied by required documents is liable to be rejected. The application is liable to be rejected if mandatory fields are left blank.i. Reissue of PRAN card will be chargeable by the CRA.
- j. Subscribers are advised to retain the acknowledgement slip signed/ stamped by the POP-SP where they submit the application

Subscriber's Personal Details

Sr. No.	Item No.	Item Details	Guidelines for Filling the Form
Section A – Subscriber's Personal Details			
1.	1	Full Name	In case of change in name please provide the requisite proof such as marriage certificate or Gazette copy of name change.
2.	2	Gender	Please provide a copy of Gazette Notification supporting the change
3.	4	Category	Fund transfers by NRIs would be subject to regulatory requirements as prescribed by RBI from time to time and FEMA requirements.
4.	6&7	Correspondence Address& Permanent Address	An NRI subscriber would need to furnish an Indian address as present address for communication and bank details within India. All future communications will be sent to present address. List of documents accepted as proof of address is given below.
5.	12	Bank Details	The subscribers shall provide a cancelled cheque , the details of which should match the bank details provided.
Section B - Subscriber's Nomination Details			
6.	1 to 4	Nomination Details	1) Subscriber can nominate a maximum of three nominees. 2) Subscriber cannot fill the same nominee details more than once for same tier. 3) Percentage share value for all the nominees must be integer. Decimals/Fractional values shall not be accepted in the nomination(s). 4) Sum of percentage share across all the nominees must be equal to 100. If sum of percentage is not equal to 100, entire nomination will be rejected.
7.	5	Nominee's Guardian Details	If a nominee is a minor, then nominee's guardian details shall be mandatory.
Section D - Subscriber's Date of Birth Details			
8.	1	Date of Birth	Please ensure that this matches with the Date of Birth as indicated in the document provided in support

Illustrative list of documents acceptable as proof of identity and address

Sr. No.	Proof of Identity (Copy of any one of the given below documents)	Proof of Address (Copy of any one of the given below documents)
a	Passport issued by Government of India	Passport issued by Government of India
b	Ration card with photograph	Ration card with photograph and residential address
c	Bank Pass book or certificate with Photograph	Bank Pass book or certificate with photograph and residential address
d	Voters Identity card with photograph and residential address	Voters Identity card with photograph and residential address
e	Valid Driving license with photograph	Valid Driving license with photograph and residential address
f	PAN Card issued by Income tax department	Letter from any recognized public authority at the level of Gazetted officer like District Magistrate, Divisional commissioner, BDO, Tehsildar, Mandal Revenue Officer, Judicial Magistrate etc.
g	Certificate of identity with photograph signed by a Member of Parliament or Member of Legislative Assembly	Certificate of address with photograph signed by a Member of Parliament or Member of Legislative Assembly
h	Aadhaar Card / letter issued by Unique Identification Authority of India	Aadhaar Card / letter issued by Unique Identification Authority of India clearly showing the address

Form S2

Sr. No.	Proof of Identity (Copy of any one of the given below documents)	Proof of Address (Copy of any one of the given below documents)
l	Job cards issued by NREGA duly signed by an officer of the State Government	Job cards issued by NREGA duly signed by an officer of the State Government
j	Photo Identity Card issued by Government, Defence, Paramilitary and Police Department"s	Latest Electricity/water bill in the name of the Subscriber / Claimant and showing the address (less than 6 months old)
k	Ex-Service Man Card issued by Ministry of Defence to their employees	Latest Telephone bill in the name of the Subscriber / Claimant and showing the address (less than 6 months old)
l	Photo Credit card	Latest Property/house Tax receipt (not more than one year old)
m		Existing valid registered lease agreement of the house on stamp paper (in case of rented/leased accommodation)
NOTE : You are required to bring original documents & two self-attested photocopies(originals will be returned over-the-counter)		

GENERAL INFORMATION FOR SUBSCRIBERS

- a) For any further clarification please refer to the PFRDA website www.pfrda.org.in or call on toll free no. 1800110708
- b) The Subscriber can obtain the status of his/her application from the CRA website <http://www.enps.karvy.com> or through the respective employer.

प्रान कार्ड हिंदी में मुद्रित कराने के लिए विवरण दें। (कृपया विवरण देवनागरी लिपि में ही दें):

कृपया नोट करे कि इस अनुलग्नक में दिए अनुसार ही आपका नाम प्रान कार्ड पर दर्शाया जाएगा ।
तथापि, जन्मतिथि केवल अंग्रेजी मे ही मुद्रित होगी ।

अभिदाता का पूरा नाम :

प्रथम नाम* :
मध्य नाम :
अंतिम नाम :

पिता का नाम :

प्रथम नाम* :
मध्य नाम :
अंतिम नाम :

(* अनिवार्य स्थान दर्शाता है)

अभिदाता के हस्ताक्षर/अंगूठेकानिशान*

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अभिदाताकानाम :